



Sonoma County Fire District Board of Directors
Regular Board Agenda
Tuesday June 27, 2023 2:00 PM
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

The Board meeting agenda and all supporting documents are available for public review at 8200 Old Redwood Highway, Windsor, CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office at 8200 Old Redwood Hwy, Windsor, during normal business hours and on the website at www.sonomacountyfd.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Executive Assistant Kathy Washington at the District Office at 707-838-1170. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President Tognozzi

Vice President Treanor

Director Briare

Secretary/Treasurer So

Director Hamann

Director Klick

Director Weaver

OPEN TIME FOR PUBLIC EXPRESSION

(Three-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District business.

FIRE CHIEF'S REPORT

Chief Heine will report on District administration and operations.



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CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director.

1. Approve the minutes from the May 16, 2023 Regular Board of Directors Meeting
2. Approve the minutes from the June 2, 2023 Special Board of Directors Meeting
3. Approve bills and payables for May 2023

ACTION ITEMS

1. **RESOLUTION 2023-11 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, ADOPTING THE FY 2023/2024 PRELIMINARY BUDGET FOR THE GENERAL FUND**
The Board will consider adopting Resolution 2023-11, adopting the FY 2023/2024 preliminary budget for the general fund and will set September 19, 2023, as the date for FY 2023/2024 final budget adoption.
2. **RESOLUTION 2023-12 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, ADOPTING THE FY 2023/2024 PRELIMINARY BUDGET FOR THE SONOMA COUNTY FIRE DISTRICT-EMERGENCY MEDICAL SERVICE ENTERPRISE FUND**
The Board will consider adopting Resolution 2023-12, adopting the FY 2023/2024 preliminary budget for the Sonoma County Fire District-Emergency Medical Service Enterprise Fund and will set September 19, 2023, as the date for FY 2023/2024 final budget adoption.
3. **RESOLUTION 2023-13 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT ADOPTING THE WAGES AND BENEFITS DESCRIBED IN THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SONOMA COUNTY FIRE DISTRICT AND THE SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION, IAFF LOCAL 1401**
The Board will consider adopting Resolution 2023-13, which adopts and approves the wages, benefits, and working conditions outlined in the Memorandum of Understanding between the Sonoma County Fire District and the Sonoma County Professional Firefighters Association, IAFF Local 1401, which has a two-year term and an estimated total contract cost to the District of \$1,155,277.00.
4. **LETTER OF INTENT FOR EMERGENCY SERVICES TO KOI NATION TRUST LAND AT 222 SHILOH ROAD**
The Board will consider approving a letter of intent to set forth the intention of the Nation and the Fire District to negotiate in good faith an agreement for fire and emergency services.



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5. **RESOLUTION 2023-14 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT IDENTIFYING THE TERMS AND CONDITIONS FOR THE FIRE DISTRICT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT**

The Board will consider adopting Resolution 2023-14, identifying the terms and conditions for the fire district response away from their official duty station and assigned to an emergency incident.

COMMITTEE REPORT

1. Standing Committee: Finance Committee
2. Ad Hoc: Facilities

FINANCIAL REPORTS

COMMUNICATIONS

CLOSED SESSION

1. Conference with Legal Counsel – Pending Litigation (Govt Code section 54956.9(a):
AMR West v. California Department of Health Care Services, Sonoma County Fire District, Sonoma Valley Fire District, City of Petaluma, et al.; Sacramento County Superior Court Case No. 34-2021-80003757
2. Anticipated Litigation (two cases) (Government Code section 54956.9(b)).
3. Conference with Labor Negotiators (Government Code section 54957.6)
Agency designated representatives: Bill Adams
Unrepresented Employee: Fire Chief

REPORT OUT ON CLOSED SESSION

ADJOURNMENT



Sonoma County Fire District Board of Directors
Regular Board Minutes
Tuesday May 16, 2023 ,2:00 PM
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

CALL TO ORDER

Tognozzi called the meeting to order at 2:00
Present for Staff: Chief Heine, Bolduc, Washington
Present for Counsel: Adams

PLEDGE OF ALLEGIANCE

ROLL CALL

President Tognozzi- present
Vice President Treanor-present Secretary/Treasurer So-present Director Klick-present
Director Briare-present Director Hamann-present Director Weaver-present

OPEN TIME FOR PUBLIC EXPRESSION

None

PRESENTATION

Kitchell, Inc. will discuss the current fire station construction projects in the County and discuss various options for project management.

Three members from Kitchell, Bill, Mike, and Steve, made a presentation about the different construction options for our stations; Traditional Delivery and Design to Build. They discussed the pros and cons of both.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.
None

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.

Dennis Rutkowski spoke about more fire Districts joining 1401; attending and participating the strategic planning meeting; thankful that health and wellness is a priority with the District and said he has had positive feedback about the physicals that took place a few weeks ago; getting back out into the community and events post Covid.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District business.
None

FIRE CHIEF'S REPORT

Chief Heine reviewed the activities of the crews and events over the month. He discussed; important upcoming dates for meetings and events; Fish Fest was a huge success and great to participate, Mother's Day pancake breakfast was well attended and good event; 4H Chicken Q was a



Sonoma County Fire District Board of Directors
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great event; Strategic planning meeting with staff on May 1 & 2 was successful; Station 1 fire wise garden continues to develop; RFP presentation is on 4/20; SCFC & FSWG continue to work on sales tax measure for 3/2024; budget prep for 23/24 is ongoing; Great work by Karen Hancock on community outreach, social media, and events.

CONSENT CALENDAR ITEMS

A motion by Briare and a second by Treanor approved the minutes from the April 18, 2023, regular meeting, meeting and the bills and payables from April 2023. 7-0-0

ACTION ITEMS

1. EMS BILLING HARDSHIP APPLICATION 22-003998

The Board will consider approving the staff recommendation to reduce an ambulance transport bill and offer a no interest payment plan.

A motion by Hamann and seconded by So approved the hardship application. 7-0-0.

2. AUTHORIZE PURCHASE OF ONE FIRE RESCUE BOAT

The Board will consider authorizing the purchase of one (1) fire rescue boat (\$762,251.00)

A motion by Treanor and seconded by Klick approved the purchase of the fire Rescue Boat. 7-0-0.

3. AUTHORIZE PURCHASE OF FIRE EQUIPMENT

The Board will consider authorizing the purchase of fire equipment (\$132,365)

A motion by Treanor and seconded by So approved the purchase of the fire equipment. 7-0-0.

4. RESOLUTION 2023-10 RECOGNIZING EMS WEEK

The Board will consider adopting Resolution 2023-10 recognizing EMS week, May 21-27, 2023.

A motion by So and seconded by Hamann adopted Resolution 2023-10. 7-0-0.

COMMITTEE REPORT

1. Standing Committee: Finance Committee- None
2. Ad Hoc: Facilities- None

FINANCIAL REPORTS

Enclosed

COMMUNICATIONS



Sonoma County Fire District Board of Directors
Regular Board Minutes
Tuesday May 16, 2023 ,2:00 PM
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

None

CLOSED SESSION- Board and staff entered closed session at 3:25


1. Conference with Legal Counsel – Pending Litigation (Govt Code section 54956.9(a):
AMR West v. California Department of Health Care Services, Sonoma County Fire District, Sonoma Valley Fire District, City of Petaluma, et al.; Sacramento County Superior Court Case No. 34-2021-80003757
2. Anticipated Litigation (two cases) (Government Code section 54956.9(b)).
3. Conference with Labor Negotiators (Government Code section 54957.6)
Agency designated representatives: Bill Adams
Unrepresented Employee: Fire Chief
4. Conference with Labor Negotiators (Government Code section 54957.6)
Agency designated representatives: Fire Chief Mark Heine
Represented Employees: IAFF Local 1401, Sonoma County Professional Firefighters

REPORT OUT ON CLOSED SESSION

Board and staff ended closed session at 4:50. Instruction given to staff; no reportable action taken.

ADJOURNMENT

4:50


Kathy Washington- Secretary to the Board



Sonoma County Fire District Board of Directors
Special Board Minutes
Friday June 2, 2023 10:00 AM
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

<https://us06web.zoom.us/j/85759456781>

Meeting ID: 857 5945 6781

CALL TO ORDER

Tognozzi called the meeting to order at 10:00 am
Present for Staff: Washington, Chief Heine via Zoom
Present for Counsel: Adams

PLEDGE OF ALLEGIANCE

ROLL CALL

President Tognozzi-present	Director Klick-present
Vice President Treanor-present	Secretary/Treasurer So-absent
Director Briare-present	Director Hamann-present Director Weaver-present

OPEN TIME FOR PUBLIC EXPRESSION

None

AGENDA ADJUSTMENTS

None

SONOMA COUNTY PROFESSIONAL FIREFIGHTERS' ASSOCIATION PRESIDENT'S REPORT

An opportunity for the President of the Sonoma County Professional Firefighters Association to address the Board on matters of the Association.

Rutkowski spoke about the hard work on the MOU and it is just about wrapped up and go out to vote; created the job description for EMS Captain.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District business.

Treanor said that PIO Karen Hancock had made a presentation that he attended, and her PowerPoint didn't work, so she had to go with plan B. Treanor went on to say that Karen did an amazing job, and her presentation was very good.

FIRE CHIEF'S REPORT

Chief Heine will report on District administration and operations.

None

ACTION ITEMS

1. DISCUSSION OF POTENTIAL TERMS AND CONDITIONS FOR AMENDMENT #4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH MEDIC AMBULANCE, INC.



Sonoma County Fire District Board of Directors
Special Board Minutes
Friday June 2, 2023 10:00 AM
Location: Fire Station 1 - 8200 Old Redwood Hwy. Windsor

<https://us06web.zoom.us/j/85759456781>
Meeting ID: 857 5945 6781

The Board will consider delegating authority to the Fire Chief to continue negotiations with Medic Ambulance, Inc.

This item was only a discussion item, there was no action taken.

2. AUTHORIZE THE FIRE CHIEF TO EXECUTE PERFORMANCE BOND ISSUANCE DOCUMENTS

The Board will consider authorizing the Fire Chief to execute documents related to the issuance of a performance bond for the purpose of meeting the County of Sonoma performance security requirement for the emergency ground ambulance transportation contract.

A motion by Treanor and seconded by Klick authorized the Fire Chief, Mark Heine, to sign a General Indemnity Agreement with U.S. Specialty Insurance Company of American Contractors Indemnity Company whose address is 801 South Figueroa Street Suite 700 Los Angeles, CA 90017, in order to have any and all bonds issued for the Sonoma County Fire District.

CLOSED SESSION- BOD entered into closed session at 10:30

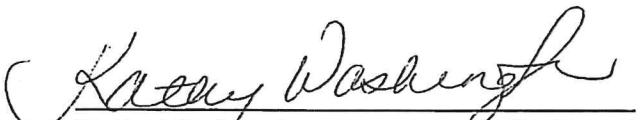
1. Conference with Legal Counsel – Pending Litigation (Govt Code section 54956.9(a):
AMR West v. California Department of Health Care Services, Sonoma County Fire District, Sonoma Valley Fire District, City of Petaluma, et al.; Sacramento County Superior Court Case No. 34-2021-80003757
2. Anticipated Litigation (two cases) (Government Code section 54956.9(b)).

REPORT OUT ON CLOSED SESSION

Closed Session ended at 11:30. Instruction given to staff; no reportable action taken.

ADJOURNMENT

Meeting adjourned in memory former Board member Robert (Bob) Pintane at 11:30.


Kathy Washington- Secretary to the Board

Sonoma County Fire District Transaction List by Vendor May 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
2 Eleven Shields							
Bill	05/31/20;	Inv...		Accounts Payable		6022 A -...	-134.60
Bill Pmt -Ch...	05/31/20;	9611		105-Summit- Che...		Account...	-134.60
A Plus Locksmith							
Bill	05/16/20;		Invoice # 8593	Accounts Payable		6180 A- ...	-145.00
Bill Pmt -Ch...	05/16/20;	9540	Invoice # 8593	105-Summit- Che...	X	Account...	-145.00
AETNA							
Bill	05/03/20;		Re: 101574004900	Accounts Payable		3670 A- ...	-260.08
Bill Pmt -Ch...	05/03/20;	9431	Re: 101574004900	105-Summit- Che...		Account...	-260.08
AFLAC							
Bill	05/03/20;		Invoice # 421698	Accounts Payable		5910 A- ...	-3,820.82
Bill Pmt -Ch...	05/03/20;	9432	Invoice # 421698	105-Summit- Che...	X	Account...	-3,820.82
Bill	05/16/20;		Invoice # 806912	Accounts Payable		5910 A- ...	-3,820.82
Bill Pmt -Ch...	05/16/20;	9541	Invoice # 806912	105-Summit- Che...	X	Account...	-3,820.82
Airgas USA, LLC							
Bill	05/03/20;		Invoice #913342...	Accounts Payable		6261 B- ...	-397.67
Bill Pmt -Ch...	05/03/20;	9433	Invoice #913342...	105-Summit- Che...	X	Account...	-397.67
Allstar Fire Equipment							
Bill	05/23/20;		Invoice # 247626	Accounts Payable		8510 F-...	-867.17
Bill Pmt -Ch...	05/23/20;	9579	Invoice # 247626	105-Summit- Che...	X	Account...	-867.17
AP Triton, LLC							
Bill	05/16/20;		Invoice # 2023-064	Accounts Payable		6500 N- ...	-145,000.00
Bill	05/16/20;		Invoice # 2023-149	Accounts Payable		6500 N- ...	-8,092.81
Bill Pmt -Ch...	05/16/20;	9542	Invoice # 2023-064	105-Summit- Che...		Account...	-145,000.00
Bill Pmt -Ch...	05/16/20;	9577	Invoice # 2023-149	105-Summit- Che...		Account...	-8,092.81
AT&T/Calnet3							
Bill	05/03/20;			Accounts Payable		-SPLIT-	-195.91
Bill Pmt -Ch...	05/03/20;	9434		105-Summit- Che...	X	Account...	-195.91
Bill	05/09/20;		BAN # 9391069875	Accounts Payable		-SPLIT-	-50.42
Bill	05/09/20;			Accounts Payable		-SPLIT-	-102.68
Bill Pmt -Ch...	05/09/20;	9504	BAN # 9391069875	105-Summit- Che...	X	Account...	-50.42
Bill Pmt -Ch...	05/09/20;	9534		105-Summit- Che...	X	Account...	-102.68
Bill	05/23/20;			Accounts Payable		-SPLIT-	-199.50
Bill Pmt -Ch...	05/23/20;	9580		105-Summit- Che...	X	Account...	-199.50
B W S Dist Inc							
Bill	05/03/20;		Invoice # 283248	Accounts Payable		6880 A- ...	-262.20
Bill Pmt -Ch...	05/03/20;	9435	Invoice # 283248	105-Summit- Che...	X	Account...	-262.20
Bauer Compressors							
Bill	05/03/20;		Invoice # 000030...	Accounts Payable		6140 C- ...	-1,335.58
Bill Pmt -Ch...	05/03/20;	9436	Invoice # 000030...	105-Summit- Che...	X	Account...	-1,335.58
Bill	05/16/20;		Invoice # 000030...	Accounts Payable		6881 E- ...	-1,037.26
Bill Pmt -Ch...	05/16/20;	9543	Invoice # 000030...	105-Summit- Che...	X	Account...	-1,037.26
Bay Alarm Co							
Bill	05/03/20;		Invoice # 20482644	Accounts Payable		6180 A- ...	-509.34
Bill Pmt -Ch...	05/03/20;	9437	Invoice # 20482644	105-Summit- Che...	X	Account...	-509.34
Bill	05/16/20;		Invoice # 20573425	Accounts Payable		6180 A- ...	-185.73
Bill	05/16/20;		Invoice # 20450333	Accounts Payable		6180 A- ...	-395.00
Bill Pmt -Ch...	05/16/20;	9544	Invoice # 20573425	105-Summit- Che...	X	Account...	-185.73
Bill Pmt -Ch...	05/16/20;	9578	Invoice # 20450333	105-Summit- Che...	X	Account...	-395.00
Beck's Shoes, Inc.							
Bill	05/09/20;		Invoice # 266854...	Accounts Payable		6021 D- ...	-353.80
Bill Pmt -Ch...	05/09/20;	9505	Invoice # 266854...	105-Summit- Che...	X	Account...	-353.80
Bennett Valley Ace Hardware							
Bill	05/16/20;		Invoice # 62673,6...	Accounts Payable		-SPLIT-	-112.36
Bill Pmt -Ch...	05/16/20;	9545	Invoice # 62673,6...	105-Summit- Che...	X	Account...	-112.36
Bill Lellis							
Bill	05/31/20;		Plan Review for ...	Accounts Payable		6500 A- ...	-140.00
Bill Pmt -Ch...	05/31/20;	9612	Plan Review for ...	105-Summit- Che...		Account...	-140.00
Bob Briare							
Bill	05/03/20;		Reimbursement f...	Accounts Payable		7120 G- ...	-722.55
Bill Pmt -Ch...	05/03/20;	9438	Reimbursement f...	105-Summit- Che...	X	Account...	-722.55
Bonneville Communications Solutions							
Bill	05/16/20;		Invoice # 1124	Accounts Payable		6040 D- ...	-7,636.50
Bill Pmt -Ch...	05/16/20;	9546	Invoice # 1124	105-Summit- Che...	X	Account...	-7,636.50

Sonoma County Fire District Transaction List by Vendor May 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
Bound Tree Medical, LLC							
Bill	05/03/20;		Invoice # 84941068	Accounts Payable		6261 A -...	-132.99
Bill Pmt -Ch...	05/03/20;	9439	Invoice # 84941068	105-Summit- Che...	X	Account...	-132.99
Bill	05/09/20;		Invoice # 84948880	Accounts Payable		6261 A -...	-458.96
Bill Pmt -Ch...	05/09/20;	9506	Invoice # 84948880	105-Summit- Che...	X	Account...	-458.96
Burton's Fire Inc							
Bill	05/03/20;		Invoice # 60334 ...	Accounts Payable		-SPLIT-	-398.14
Bill Pmt -Ch...	05/03/20;	9440	Invoice # 60334 ...	105-Summit- Che...	X	Account...	-398.14
Bill	05/09/20;		Invoice # S 60048	Accounts Payable		6140 A- ...	-1,034.02
Bill Pmt -Ch...	05/09/20;	9507	Invoice # S 60048	105-Summit- Che...	X	Account...	-1,034.02
CAL-PERS							
Check	05/05/20;	506...	April 2023 Pepra ...	107-Summit- Payr...	X	-SPLIT-	-6,798.41
Check	05/05/20;	EFT	April 2023 Classi...	107-Summit- Payr...	X	-SPLIT-	-4,035.81
Check	05/05/20;	EFT	April 2023 Pepra ...	107-Summit- Payr...	X	-SPLIT-	-97,849.95
Check	05/05/20;	EFT	April 2023 Classi...	107-Summit- Payr...	X	-SPLIT-	-167,300.28
CAL Pers 457 Supplemental Income Plan							
Check	05/03/20;	EFT	4/16-4/30/23 457	107-Summit- Payr...	X	-SPLIT-	-34,643.97
Check	05/15/20;	EFT	5/1-5/15/23 457	107-Summit- Payr...	X	-SPLIT-	-34,798.46
California American Water							
Bill	05/16/20;		Account # 1015-2...	Accounts Payable		7320 A- ...	-103.27
Bill Pmt -Ch...	05/16/20;	9547	Account # 1015-2...	105-Summit- Che...	X	Account...	-103.27
California Embroidery & Screen Printing							
Bill	05/09/20;		Invoice # CAESP...	Accounts Payable		-SPLIT-	-7,521.22
Bill Pmt -Ch...	05/09/20;	9508	Invoice # CAESP...	105-Summit- Che...	X	Account...	-7,521.22
California Firefighters Benefit Trust							
Bill	05/03/20;			Accounts Payable		5910 A- ...	-8,400.00
Bill Pmt -Ch...	05/03/20;	9441		105-Summit- Che...	X	Account...	-8,400.00
Bill	05/16/20;			Accounts Payable		5910 A- ...	-8,400.00
Bill Pmt -Ch...	05/16/20;	9548		105-Summit- Che...		Account...	-8,400.00
California State Disbursement Unit							
Bill	05/03/20;		Order ID: SFL640...	Accounts Payable		5910 A- ...	-677.50
Bill Pmt -Ch...	05/03/20;	9442	Order ID: SFL640...	105-Summit- Che...	X	Account...	-677.50
Bill	05/09/20;		Order ID # SFL64...	Accounts Payable		5910 A- ...	-677.50
Bill Pmt -Ch...	05/09/20;	9509	Order ID # SFL64...	105-Summit- Che...	X	Account...	-677.50
Bill	05/31/20;	SF...		Accounts Payable		5910 A- ...	-877.50
Bill Pmt -Ch...	05/31/20;	9613		105-Summit- Che...		Account...	-877.50
Clark Pest Control							
Bill	05/03/20;		Invoice # 332276...	Accounts Payable		-SPLIT-	-337.00
Bill	05/03/20;		Invoice # 332225...	Accounts Payable		-SPLIT-	-237.00
Bill Pmt -Ch...	05/03/20;	9443	Invoice # 332276...	105-Summit- Che...	X	Account...	-337.00
Bill Pmt -Ch...	05/03/20;	9492	Invoice # 332225...	105-Summit- Che...	X	Account...	-237.00
Bill	05/16/20;			Accounts Payable		-SPLIT-	-274.00
Bill Pmt -Ch...	05/16/20;	9549		105-Summit- Che...	X	Account...	-274.00
Bill	05/23/20;		Invoice # 33315856	Accounts Payable		6180 A- ...	-119.00
Bill Pmt -Ch...	05/23/20;	9581	Invoice # 33315856	105-Summit- Che...	X	Account...	-119.00
Bill	05/31/20;			Accounts Payable		-SPLIT-	-482.00
Bill Pmt -Ch...	05/31/20;	9614		105-Summit- Che...		Account...	-482.00
Coast Counties Peterbuilt							
Bill	05/03/20;		Invoice # 063282...	Accounts Payable		6140 A- ...	-26.09
Bill Pmt -Ch...	05/03/20;	9444	Invoice # 063282...	105-Summit- Che...	X	Account...	-26.09
Comcast							
Bill	05/16/20;		Invoice # 172233...	Accounts Payable		7320 A- ...	-902.70
Bill Pmt -Ch...	05/16/20;	9550	Invoice # 172233...	105-Summit- Che...	X	Account...	-902.70
Comcast Business							
Bill	05/03/20;			Accounts Payable		-SPLIT-	-307.79
Bill	05/03/20;		Account # 8155 3...	Accounts Payable		7320 A- ...	-136.59
Bill Pmt -Ch...	05/03/20;	9445		105-Summit- Che...	X	Account...	-307.79
Bill Pmt -Ch...	05/03/20;	9493	Account # 8155 3...	105-Summit- Che...	X	Account...	-136.59
Bill	05/09/20;		Account # 8155 3...	Accounts Payable		7320 A- ...	-141.59
Bill Pmt -Ch...	05/09/20;	9510	Account # 8155 3...	105-Summit- Che...	X	Account...	-141.59
Bill	05/16/20;			Accounts Payable		-SPLIT-	-551.36
Bill Pmt -Ch...	05/16/20;	9551		105-Summit- Che...	X	Account...	-551.36
Bill	05/23/20;		Account # 8155 3...	Accounts Payable		7320 A- ...	-136.34
Bill Pmt -Ch...	05/23/20;	9582	Account # 8155 3...	105-Summit- Che...	X	Account...	-136.34
County of Sonoma Human Resources							
Bill	05/09/20;		Invoice # RAB 689	Accounts Payable		5929 A- ...	-646.52
Bill Pmt -Ch...	05/09/20;	9511	Invoice # RAB 689	105-Summit- Che...	X	Account...	-646.52

Sonoma County Fire District Transaction List by Vendor May 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
Cross Connections							
Bill	05/23/20;		Invoice# 2023-3-...	Accounts Payable		-SPLIT-	-63,438.78
Bill Pmt -Ch...	05/23/20;	9583	Invoice# 2023-3-...	105-Summit- Che...		Account...	-63,438.78
Dana Hampson							
Bill	05/16/20;		Invoice # SCFD-2...	Accounts Payable		6500 B- ...	-5,400.00
Bill Pmt -Ch...	05/16/20;	9552	Invoice # SCFD-2...	105-Summit- Che...	X	Account...	-5,400.00
Dean Crothers							
Bill	05/09/20;		Vegetation Inspe...	Accounts Payable		6501 A- ...	-120.00
Bill	05/09/20;		Life Safety Inspe...	Accounts Payable		6501 B-L...	-1,907.50
Bill Pmt -Ch...	05/09/20;	9512	Vegetation Inspe...	105-Summit- Che...	X	Account...	-120.00
Bill Pmt -Ch...	05/09/20;	9535	Life Safety Inspe...	105-Summit- Che...	X	Account...	-1,907.50
Bill	05/16/20;		Life Safety Inspe...	Accounts Payable		6501 B-L...	-910.00
Bill Pmt -Ch...	05/16/20;	9553	Life Safety Inspe...	105-Summit- Che...		Account...	-910.00
Definition Films, LLC							
Bill	05/23/20;		Invoice # 2587	Accounts Payable		6500 R-...	-1,400.00
Bill Pmt -Ch...	05/23/20;	9584	Invoice # 2587	105-Summit- Che...	X	Account...	-1,400.00
DHCS							
Bill	05/09/20;		VOID: Funding E...	Accounts Payable	X	6667 A-l...	0.00
Bill Pmt -Ch...	05/09/20;	9513	VOID: Funding E...	105-Summit- Che...	X	Account...	0.00
Ed M. Feld Equipment Company, Inc							
Bill	05/31/20;	Inv...		Accounts Payable		6880 J- ...	-5,140.30
Bill Pmt -Ch...	05/31/20;	9615		105-Summit- Che...		Account...	-5,140.30
FASIS							
Bill	05/03/20;		Invoice # FASIS-...	Accounts Payable		5940 A- ...	-36,956.00
Bill	05/03/20;		Invoice # FASIS-...	Accounts Payable		5940 A- ...	-262,465.00
Bill Pmt -Ch...	05/03/20;	9446	Invoice # FASIS-...	105-Summit- Che...	X	Account...	-36,956.00
Bill Pmt -Ch...	05/03/20;	9494	Invoice # FASIS-...	105-Summit- Che...	X	Account...	-262,465.00
Bill	05/23/20;		Invoice # FASIS-...	Accounts Payable		5940 A- ...	-160,463.00
Bill Pmt -Ch...	05/23/20;	9585	Invoice # FASIS-...	105-Summit- Che...	X	Account...	-160,463.00
FasTrak							
Bill	05/31/20;	CA ...		Accounts Payable		6463 C-...	-12.00
Bill Pmt -Ch...	05/31/20;	9616		105-Summit- Che...		Account...	-12.00
FDAC EBA							
Bill	05/23/20;		Invoice # FDAC0...	Accounts Payable		-SPLIT-	-212,823.25
Bill Pmt -Ch...	05/23/20;	9586	Invoice # FDAC0...	105-Summit- Che...		Account...	-212,823.25
Ferrellgas							
Bill	05/09/20;		Account # 23429...	Accounts Payable		-SPLIT-	-1,781.88
Bill Pmt -Ch...	05/09/20;	9514	Account # 23429...	105-Summit- Che...	X	Account...	-1,781.88
Fishman Supply Co.							
Bill	05/03/20;		Invoice # 1397835	Accounts Payable		6084 A- ...	-749.15
Bill Pmt -Ch...	05/03/20;	9447	Invoice # 1397835	105-Summit- Che...	X	Account...	-749.15
Forestville Water District							
Bill	05/03/20;		Customer # 283 ...	Accounts Payable		-SPLIT-	-593.57
Bill Pmt -Ch...	05/03/20;	9448	Customer # 283 ...	105-Summit- Che...	X	Account...	-593.57
Gaetke Medical Corporation							
Bill	05/23/20;		INvoice # 342554	Accounts Payable		6461 A- ...	-56,426.10
Bill Pmt -Ch...	05/23/20;	9587	INvoice # 342554	105-Summit- Che...		Account...	-56,426.10
Garrett Hardware of Windsor							
Bill	05/03/20;		Account # 18008	Accounts Payable		-SPLIT-	-655.26
Bill Pmt -Ch...	05/03/20;	9449	Account # 18008	105-Summit- Che...	X	Account...	-655.26
Golden Gate North							
Bill	05/31/20;	Inv...		Accounts Payable		6140 F- ...	-155.17
Bill Pmt -Ch...	05/31/20;	9617		105-Summit- Che...		Account...	-155.17
Golden State Emergency Vehicle Services							
Bill	05/03/20;		Invoice # CI0389...	Accounts Payable		-SPLIT-	-21,236.37
Bill	05/03/20;		Invoice # CI039010	Accounts Payable		6140 A- ...	-33.62
Bill Pmt -Ch...	05/03/20;	9450	Invoice # CI0389...	105-Summit- Che...	X	Account...	-21,236.37
Bill Pmt -Ch...	05/03/20;	9495	Invoice # CI039010	105-Summit- Che...	X	Account...	-33.62
Gone for Good -UCPNB							
Bill	05/16/20;		Invoice # NCC S...	Accounts Payable		6463 C-...	-75.00
Bill Pmt -Ch...	05/16/20;	9554	Invoice # NCC S...	105-Summit- Che...	X	Account...	-75.00
GoTo Communications, Inc							
Bill	05/03/20;		Invoice # IN7101...	Accounts Payable		7320 A- ...	-1,789.02
Bill Pmt -Ch...	05/03/20;	9451	Invoice # IN7101...	105-Summit- Che...	X	Account...	-1,789.02
Hansel Auto Group							
Bill	05/31/20;	Inv...		Accounts Payable		-SPLIT-	-8,056.73
Bill Pmt -Ch...	05/31/20;	9618		105-Summit- Che...		Account...	-8,056.73

Sonoma County Fire District Transaction List by Vendor May 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
Holly Wallace							
Bill	05/03/20;		Refund	Accounts Payable		3670 A- ...	-200.00
Bill Pmt -Ch...	05/03/20;	9452	Refund	105-Summit- Che...		Account...	-200.00
IBS							
Check	05/12/20;	EFT		107-Summit- Payr...	X	6633 A- ...	-1,083.50
Check	05/12/20;	EFT		107-Summit- Payr...	X	-SPLIT-	-410,959.80
Check	05/12/20;	EFT	taxes	107-Summit- Payr...	X	-SPLIT-	-126,991.81
Check	05/31/20;	EFT		107-Summit- Payr...	X	-SPLIT-	-440,912.36
Check	05/31/20;	EFT	taxes	107-Summit- Payr...	X	-SPLIT-	-134,120.09
Check	05/31/20;	EFT		107-Summit- Payr...	X	6633 A- ...	-320.70
Ideal Hardware							
Bill	05/16/20;		Invoice # B207337	Accounts Payable		-SPLIT-	-35.24
Bill Pmt -Ch...	05/16/20;	9555	Invoice # B207337	105-Summit- Che...		Account...	-35.24
International Code Council							
Bill	05/03/20;		Invoice # Q15.00...	Accounts Payable		6280 A- ...	-265.00
Bill Pmt -Ch...	05/03/20;	9453	Invoice # Q15.00...	105-Summit- Che...	X	Account...	-265.00
Interstate Batteries							
Bill	05/09/20;		Invoice # 1367405	Accounts Payable		6140 A- ...	-222.66
Bill Pmt -Ch...	05/09/20;	9515	Invoice # 1367405	105-Summit- Che...	X	Account...	-222.66
John Lantz							
Bill	05/03/20;		Invoice # 232235	Accounts Payable		6500 D- ...	-1,449.00
Bill Pmt -Ch...	05/03/20;	9454	Invoice # 232235	105-Summit- Che...	X	Account...	-1,449.00
Jose Rico Mendez							
Bill	05/23/20;		Reimbursement	Accounts Payable		7120 P- ...	-450.00
Bill	05/23/20;		Reimbursement	Accounts Payable		7120 P- ...	-450.00
Bill Pmt -Ch...	05/23/20;	9588	Reimbursement	105-Summit- Che...	X	Account...	-450.00
Bill Pmt -Ch...	05/23/20;	9606	Reimbursement	105-Summit- Che...	X	Account...	-450.00
Jr's Home & Auto Center							
Bill	05/03/20;		Invoice # 60722	Accounts Payable		7201 A- ...	-90.89
Bill Pmt -Ch...	05/03/20;	9455	Invoice # 60722	105-Summit- Che...	X	Account...	-90.89
Bill	05/31/20;	Inv...		Accounts Payable		6140 A- ...	-41.11
Bill Pmt -Ch...	05/31/20;	9619		105-Summit- Che...		Account...	-41.11
Kaiser Foundation Health Plan							
Bill	05/03/20;		Re: 62587283-01	Accounts Payable		3670 A- ...	-2,683.68
Bill Pmt -Ch...	05/03/20;	9456	Re: 62587283-01	105-Summit- Che...		Account...	-2,683.68
Karri Pierson							
Bill	05/16/20;			Accounts Payable		6500 Q- ...	-1,917.50
Bill Pmt -Ch...	05/16/20;	9556		105-Summit- Che...	X	Account...	-1,917.50
Bill	05/31/20;			Accounts Payable		6500 Q- ...	-975.00
Bill Pmt -Ch...	05/31/20;	9620		105-Summit- Che...		Account...	-975.00
Kathleen Graham							
Bill	05/03/20;		Refund	Accounts Payable		3670 A- ...	-104.42
Bill Pmt -Ch...	05/03/20;	9457	Refund	105-Summit- Che...	X	Account...	-104.42
Kone							
Bill	05/31/20;	Inv...		Accounts Payable		6180 L- ...	-4,940.50
Bill Pmt -Ch...	05/31/20;	9621		105-Summit- Che...		Account...	-4,940.50
Kyocera Document Solutions N. CA Inc							
Bill	05/23/20;		Invoice # 502508...	Accounts Payable		6820 A- ...	-209.40
Bill Pmt -Ch...	05/23/20;	9589	Invoice # 502508...	105-Summit- Che...	X	Account...	-209.40
Kyocera Document Solutions Northern CA							
Bill	05/03/20;		Invoice # 55E172...	Accounts Payable		-SPLIT-	-159.42
Bill Pmt -Ch...	05/03/20;	9458	Invoice # 55E172...	105-Summit- Che...	X	Account...	-159.42
Bill	05/09/20;		Invoice # 55E172...	Accounts Payable		6820 A- ...	-6.83
Bill Pmt -Ch...	05/09/20;	9516	Invoice # 55E172...	105-Summit- Che...	X	Account...	-6.83
Bill	05/16/20;		Invoice # 55E172...	Accounts Payable		6820 A- ...	-9.30
Bill Pmt -Ch...	05/16/20;	9557	Invoice # 55E172...	105-Summit- Che...	X	Account...	-9.30
L N Curtis & Sons							
Bill	05/09/20;		Customer # C935...	Accounts Payable		-SPLIT-	-16,092.17
Bill Pmt -Ch...	05/09/20;	9517	Customer # C935...	105-Summit- Che...	X	Account...	-16,092.17
Bill	05/31/20;	INV...		Accounts Payable		8510 F-...	-6,508.92
Bill Pmt -Ch...	05/31/20;	9622		105-Summit- Che...		Account...	-6,508.92
L. Munselle							
Bill	05/03/20;		Reimbursement	Accounts Payable		6180 A- ...	-13.62
Bill Pmt -Ch...	05/03/20;	9459	Reimbursement	105-Summit- Che...		Account...	-13.62
Bill	05/23/20;		Reimbursement	Accounts Payable		7120 P- ...	-1,379.83
Bill Pmt -Ch...	05/23/20;	9590	Reimbursement	105-Summit- Che...		Account...	-1,379.83

Sonoma County Fire District Transaction List by Vendor May 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
Lake Parts Inc							
Bill	05/09/20;		Account # 23910	Accounts Payable		-SPLIT-	-849.72
Bill Pmt -Ch...	05/09/20;	9518	Account # 23910	105-Summit- Che...	X	Account...	-849.72
LEHR							
Bill	05/16/20;		Invoice # S18729...	Accounts Payable		-SPLIT-	-549.31
Bill Pmt -Ch...	05/16/20;	9558	Invoice # S18729...	105-Summit- Che...	X	Account...	-549.31
Les Schwab Tire Centers							
Bill	05/16/20;		Invoice # 635005...	Accounts Payable		6140 A- ...	-1,241.62
Bill Pmt -Ch...	05/16/20;	9559	Invoice # 635005...	105-Summit- Che...	X	Account...	-1,241.62
Liebert Cassidy Whitmore							
Bill	05/03/20;		Invoice # 238512 ...	Accounts Payable		-SPLIT-	-2,693.50
Bill Pmt -Ch...	05/03/20;	9460	Invoice # 238512 ...	105-Summit- Che...	X	Account...	-2,693.50
Bill	05/23/20;		Invoice # 240707	Accounts Payable		6610 A- ...	-2,151.00
Bill	05/23/20;		Invoice # 240685	Accounts Payable		6610 A- ...	-561.00
Bill Pmt -Ch...	05/23/20;	9591	Invoice # 240707	105-Summit- Che...	X	Account...	-2,151.00
Bill Pmt -Ch...	05/23/20;	9607	Invoice # 240685	105-Summit- Che...	X	Account...	-561.00
Life Assist, Inc.							
Bill	05/09/20;		Account # 95492...	Accounts Payable		-SPLIT-	-3,348.38
Bill Pmt -Ch...	05/09/20;	9519	Account # 95492...	105-Summit- Che...	X	Account...	-3,348.38
Lubrivan Truck Svcs Inc							
Bill	05/09/20;		Invoice # 114896...	Accounts Payable		-SPLIT-	-11,225.42
Bill Pmt -Ch...	05/09/20;	9520	Invoice # 114896...	105-Summit- Che...	X	Account...	-11,225.42
McKesson Medical							
Bill	05/03/20;		Invoice # 54215340	Accounts Payable		6261 A- ...	-172.08
Bill Pmt -Ch...	05/03/20;	9461	Invoice # 54215340	105-Summit- Che...	X	Account...	-172.08
Michael Lenney							
Bill	05/03/20;		Refund	Accounts Payable		3670 A- ...	-225.00
Bill Pmt -Ch...	05/03/20;	9462	Refund	105-Summit- Che...	X	Account...	-225.00
Minaglia's Auto Upholstery							
Bill	05/03/20;		Invoice # 5487	Accounts Payable		8510 F-...	-482.23
Bill Pmt -Ch...	05/03/20;	9463	Invoice # 5487	105-Summit- Che...	X	Account...	-482.23
Municipal Emergency Services/MES							
Bill	05/03/20;		Invoice # 185957...	Accounts Payable		-SPLIT-	-4,979.18
Bill	05/03/20;		Invoice # IN1869...	Accounts Payable		6022 A- ...	-444.14
Bill Pmt -Ch...	05/03/20;	9464	Invoice # 185957...	105-Summit- Che...	X	Account...	-4,979.18
Bill Pmt -Ch...	05/03/20;	9496	Invoice # IN1869...	105-Summit- Che...	X	Account...	-444.14
Bill	05/31/20;			Accounts Payable		6022 A- ...	-3,464.48
Bill Pmt -Ch...	05/31/20;	9623		105-Summit- Che...		Account...	-3,464.48
Nate DeJung							
Bill	05/03/20;		Life Safety Inspe...	Accounts Payable		-SPLIT-	-2,152.50
Bill Pmt -Ch...	05/03/20;	9465	Life Safety Inspe...	105-Summit- Che...	X	Account...	-2,152.50
Bill	05/09/20;		Life Safety Inspe...	Accounts Payable		6501 B-L...	-840.00
Bill Pmt -Ch...	05/09/20;	9521	Life Safety Inspe...	105-Summit- Che...	X	Account...	-840.00
Bill	05/16/20;		Life Safety Inspe...	Accounts Payable		6501 B-L...	-1,015.00
Bill Pmt -Ch...	05/16/20;	9560	Life Safety Inspe...	105-Summit- Che...	X	Account...	-1,015.00
Bill	05/23/20;		Vegetation Inspe...	Accounts Payable		6501 A- ...	-240.00
Bill	05/23/20;		Life Safety Inspe...	Accounts Payable		6501 B-L...	-665.00
Bill Pmt -Ch...	05/23/20;	9592	Vegetation Inspe...	105-Summit- Che...	X	Account...	-240.00
Bill Pmt -Ch...	05/23/20;	9608	Life Safety Inspe...	105-Summit- Che...	X	Account...	-665.00
Bill	05/31/20;		Vegetation Inspe...	Accounts Payable		6501 A- ...	-885.00
Bill Pmt -Ch...	05/31/20;	9624	Vegetation Inspe...	105-Summit- Che...		Account...	-885.00
Nick Barbieri Trucking, LLC							
Bill	05/03/20;		Invoice # 011658...	Accounts Payable		7201 A- ...	-1,828.66
Bill Pmt -Ch...	05/03/20;	9466	Invoice # 011658...	105-Summit- Che...	X	Account...	-1,828.66
Bill	05/09/20;		Invoice # 002858...	Accounts Payable		7201 A- ...	-642.27
Bill	05/09/20;		Invoice # CL15099	Accounts Payable		7201 A- ...	-2,596.20
Bill Pmt -Ch...	05/09/20;	9522	Invoice # 002858...	105-Summit- Che...	X	Account...	-642.27
Bill Pmt -Ch...	05/09/20;	9536	Invoice # CL15099	105-Summit- Che...	X	Account...	-2,596.20
Bill	05/16/20;		Invoice # 011811...	Accounts Payable		7201 A- ...	-1,132.66
Bill Pmt -Ch...	05/16/20;	9561	Invoice # 011811...	105-Summit- Che...	X	Account...	-1,132.66
Bill	05/23/20;		Invoice # 003051...	Accounts Payable		7201 A- ...	-2,121.58
Bill	05/23/20;		Invoice # CL16282	Accounts Payable		7201 A- ...	-2,215.44
Bill Pmt -Ch...	05/23/20;	9593	Invoice # 003051...	105-Summit- Che...	X	Account...	-2,121.58
Bill Pmt -Ch...	05/23/20;	9609	Invoice # CL16282	105-Summit- Che...	X	Account...	-2,215.44
Noridian Medicare JE Part B Refunds-CA							
Bill	05/03/20;		Re: 9MY4FQ2X...	Accounts Payable		3670 A- ...	-429.73
Bill Pmt -Ch...	05/03/20;	9467	Re: 9MY4FQ2X...	105-Summit- Che...	X	Account...	-429.73

Sonoma County Fire District Transaction List by Vendor May 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
O'Reilly Automotive, Inc.							
Bill	05/09/20;		Invoice # 355327...	Accounts Payable		-SPLIT-	-142.16
Bill Pmt -Ch...	05/09/20;	9523	Invoice # 355327...	105-Summit- Che...	X	Account...	-142.16
Pacific Mobile Structures							
Bill	05/23/20;		Invoice # 00303674	Accounts Payable		6820 D- ...	-2,457.04
Bill Pmt -Ch...	05/23/20;	9594	Invoice # 00303674	105-Summit- Che...	X	Account...	-2,457.04
Peterson Trucks Inc							
Bill	05/03/20;		Account # 10615	Accounts Payable		-SPLIT-	-4,505.26
Bill Pmt -Ch...	05/03/20;	9468	Account # 10615	105-Summit- Che...	X	Account...	-4,505.26
Bill	05/31/20;		Inv...	Accounts Payable		-SPLIT-	-683.93
Bill Pmt -Ch...	05/31/20;	9625		105-Summit- Che...		Account...	-683.93
PG&E							
Bill	05/03/20;			Accounts Payable		-SPLIT-	-2,237.71
Bill	05/03/20;			Accounts Payable		-SPLIT-	-4,468.93
Bill Pmt -Ch...	05/03/20;	9469		105-Summit- Che...	X	Account...	-2,237.71
Bill Pmt -Ch...	05/03/20;	9497		105-Summit- Che...	X	Account...	-4,468.93
Bill	05/09/20;		Accunt # 566426...	Accounts Payable		7320 A- ...	-945.34
Bill Pmt -Ch...	05/09/20;	9524	Accunt # 566426...	105-Summit- Che...	X	Account...	-945.34
Bill	05/16/20;			Accounts Payable		-SPLIT-	-4,691.98
Bill Pmt -Ch...	05/16/20;	9562		105-Summit- Che...	X	Account...	-4,691.98
Bill	05/23/20;			Accounts Payable		-SPLIT-	-8,638.98
Bill Pmt -Ch...	05/23/20;	9595		105-Summit- Che...	X	Account...	-8,638.98
Bill	05/31/20;		062...	Accounts Payable		7320 A- ...	-375.34
Bill	05/31/20;		869...	Accounts Payable		7320 A- ...	-126.09
Bill Pmt -Ch...	05/31/20;	9626		105-Summit- Che...		Account...	-375.34
Bill Pmt -Ch...	05/31/20;	9636		105-Summit- Che...		Account...	-126.09
Portola Systems Inc.							
Bill	05/03/20;		Invoice # 62934	Accounts Payable		-SPLIT-	-2,676.84
Bill	05/03/20;		Invoice # 117617-D	Accounts Payable		6457 I- ...	-11,697.21
Bill	05/03/20;		Invoice # 62898	Accounts Payable		6457 C- ...	-3,500.00
Bill Pmt -Ch...	05/03/20;	9470	Invoice # 62934	105-Summit- Che...	X	Account...	-2,676.84
Bill Pmt -Ch...	05/03/20;	9498	Invoice # 117617-D	105-Summit- Che...	X	Account...	-11,697.21
Bill Pmt -Ch...	05/03/20;	9502	Invoice # 62898	105-Summit- Che...	X	Account...	-3,500.00
Bill	05/09/20;		Invoice # 62963	Accounts Payable		6457 C- ...	-1,505.00
Bill	05/09/20;		Invoice # 117808	Accounts Payable		6457 C- ...	-81.16
Bill Pmt -Ch...	05/09/20;	9525	Invoice # 62963	105-Summit- Che...	X	Account...	-1,505.00
Bill Pmt -Ch...	05/09/20;	9537	Invoice # 117808	105-Summit- Che...	X	Account...	-81.16
Bill	05/16/20;		Invoice # 63028	Accounts Payable		6457 C- ...	-2,685.00
Bill Pmt -Ch...	05/16/20;	9563	Invoice # 63028	105-Summit- Che...	X	Account...	-2,685.00
Positive Promotions, Inc							
Bill	05/03/20;		Invoice # 07142464	Accounts Payable		6300 A- ...	-2,540.30
Bill Pmt -Ch...	05/03/20;	9471	Invoice # 07142464	105-Summit- Che...	X	Account...	-2,540.30
Preferred Alliance Inc							
Bill	05/03/20;		Invoice # 018648...	Accounts Payable		6500 J- ...	-42.00
Bill Pmt -Ch...	05/03/20;	9472	Invoice # 018648...	105-Summit- Che...	X	Account...	-42.00
Quadient Finance USA, Inc.							
Bill	05/16/20;		Account # 7900 0...	Accounts Payable		6410 B-...	-1,003.00
Bill Pmt -Ch...	05/16/20;	9564	Account # 7900 0...	105-Summit- Che...	X	Account...	-1,003.00
Quadient Leasing USA, Inc.							
Bill	05/16/20;		Invoice # N99345...	Accounts Payable		6820 B- ...	-295.60
Bill Pmt -Ch...	05/16/20;	9565	Invoice # N99345...	105-Summit- Che...	X	Account...	-295.60
R. Bisordi							
Bill	05/31/20;		Reimbursement	Accounts Payable		6180 A- ...	-52.39
Bill Pmt -Ch...	05/31/20;	9627	Reimbursement	105-Summit- Che...		Account...	-52.39
Rancho Adobe FPD							
Bill	05/03/20;		Invoice # 23-007	Accounts Payable		7120 L- ...	-1,858.49
Bill Pmt -Ch...	05/03/20;	9473	Invoice # 23-007	105-Summit- Che...	X	Account...	-1,858.49
Range Global Services							
Bill	05/16/20;		Invoice # 231201...	Accounts Payable		7320 A- ...	-220.00
Bill Pmt -Ch...	05/16/20;	9566	Invoice # 231201...	105-Summit- Che...		Account...	-220.00
Recology Sonoma Marin							
Bill	05/09/20;			Accounts Payable		-SPLIT-	-2,836.35
Bill Pmt -Ch...	05/09/20;	9526		105-Summit- Che...	X	Account...	-2,836.35
REDCOM							
Bill	05/16/20;		Invoice # 22-23 T...	Accounts Payable		6526 A- ...	-3,054.38
Bill Pmt -Ch...	05/16/20;	9567	Invoice # 22-23 T...	105-Summit- Che...	X	Account...	-3,054.38

Sonoma County Fire District
Transaction List by Vendor
May 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
Rescue Source							
Bill	05/23/20:		Invoice # 131198	Accounts Payable		6881 A- ...	-18,682.01
Bill	05/23/20:		Invoice # 131200...	Accounts Payable		-SPLIT-	-3,830.81
Bill Pmt -Ch...	05/23/20:	9596	Invoice # 131198	105-Summit- Che...		Account...	-18,682.01
Bill Pmt -Ch...	05/23/20:	9610	Invoice # 131200...	105-Summit- Che...		Account...	-3,830.81
Resolve Insurance Systems							
Bill	05/16/20:		Invoice # April 20...	Accounts Payable		6666 C- ...	-3,051.69
Bill Pmt -Ch...	05/16/20:	9568	Invoice # April 20...	105-Summit- Che...	X	Account...	-3,051.69
Ryan's Automotive							
Bill	05/16/20:		Invoice # 1026438	Accounts Payable		6140 A- ...	-145.60
Bill Pmt -Ch...	05/16/20:	9569	Invoice # 1026438	105-Summit- Che...	X	Account...	-145.60
Bill	05/31/20:	Inv...		Accounts Payable		-SPLIT-	-1,259.54
Bill Pmt -Ch...	05/31/20:	9628		105-Summit- Che...		Account...	-1,259.54
S. Crenshaw							
Bill	05/03/20:		Reimbursement f...	Accounts Payable		7120 P- ...	-450.00
Bill Pmt -Ch...	05/03/20:	9474	Reimbursement f...	105-Summit- Che...		Account...	-450.00
Santa Rosa Fire Equipment Service, Inc.							
Bill	05/03/20:		Invoice # 41250602	Accounts Payable		6140 A- ...	-42.50
Bill	05/03/20:		Invoice # 40180219	Accounts Payable		6881 C- ...	-764.15
Bill Pmt -Ch...	05/03/20:	9475	Invoice # 41250602	105-Summit- Che...		Account...	-42.50
Bill Pmt -Ch...	05/03/20:	9499	Invoice # 40180219	105-Summit- Che...		Account...	-764.15
Bill	05/23/20:		Invoice # 41582934	Accounts Payable		6881 C- ...	-322.62
Bill Pmt -Ch...	05/23/20:	9597	Invoice # 41582934	105-Summit- Che...	X	Account...	-322.62
Santa Rosa Junior College							
Bill	05/03/20:		Invoice # AR23-0...	Accounts Payable		7120 P- ...	-11.50
Bill Pmt -Ch...	05/03/20:	9500	Invoice # AR23-0...	105-Summit- Che...	X	Account...	-11.50
Santa Rosa Uniform & Career Apparel, Inc							
Bill	05/03/20:		Invoice # 1417910	Accounts Payable		6021 F- ...	-100.23
Bill Pmt -Ch...	05/03/20:	9476	Invoice # 1417910	105-Summit- Che...	X	Account...	-100.23
Bill	05/31/20:	114...		Accounts Payable		6021 F- ...	-875.79
Bill Pmt -Ch...	05/31/20:	9629		105-Summit- Che...		Account...	-875.79
Santa Rosa, City of							
Bill	05/03/20:		Customer # 0287...	Accounts Payable		7320 A- ...	-97.18
Bill	05/03/20:		Customer # 0287...	Accounts Payable		7320 A- ...	-63.40
Bill Pmt -Ch...	05/03/20:	9477	Customer # 0287...	105-Summit- Che...	X	Account...	-97.18
Bill Pmt -Ch...	05/03/20:	9501	Customer # 0287...	105-Summit- Che...	X	Account...	-63.40
Bill	05/23/20:		Account # 006406	Accounts Payable		7320 A- ...	-63.40
Bill Pmt -Ch...	05/23/20:	9598	Account # 006406	105-Summit- Che...	X	Account...	-63.40
Bill	05/31/20:	032...		Accounts Payable		7320 A- ...	-119.12
Bill Pmt -Ch...	05/31/20:	9630		105-Summit- Che...		Account...	-119.12
Sebastopol Fire Dept							
Bill	05/09/20:			Accounts Payable		6500 H- ...	-10,000.00
Bill Pmt -Ch...	05/09/20:	9527		105-Summit- Che...	X	Account...	-10,000.00
Sign Dynamics							
Bill	05/09/20:		Invoice # 8600	Accounts Payable		6140 A- ...	-140.70
Bill Pmt -Ch...	05/09/20:	9528	Invoice # 8600	105-Summit- Che...	X	Account...	-140.70
Bill	05/31/20:	Inv...		Accounts Payable		6140 H-...	-5,432.89
Bill Pmt -Ch...	05/31/20:	9631		105-Summit- Che...		Account...	-5,432.89
Softchoice Corp.							
Bill	05/03/20:		Invoice # 10821095	Accounts Payable		6457 C- ...	-11,271.22
Bill Pmt -Ch...	05/03/20:	9478	Invoice # 10821095	105-Summit- Che...	X	Account...	-11,271.22
Sonoma County Fire Districts Association							
Bill	05/23/20:			Accounts Payable		6280 D- ...	-180.00
Bill Pmt -Ch...	05/23/20:	9599		105-Summit- Che...	X	Account...	-180.00
Sonoma County Firefighters Foundation							
Bill	05/31/20:		Invoice # 1001	Accounts Payable		6880 J- ...	-5,000.00
Bill Pmt -Ch...	05/31/20:	9632	Invoice # 1001	105-Summit- Che...		Account...	-5,000.00
Sonoma County Professional FF L1401							
Bill	05/09/20:		May 2023	Accounts Payable		5910 A- ...	-12,523.06
Bill Pmt -Ch...	05/09/20:	9529	May 2023	105-Summit- Che...	X	Account...	-12,523.06
Sonoma Media Investments, LLC							
Bill	05/03/20:		Invoice # 47875	Accounts Payable		6800 A- ...	-604.00
Bill Pmt -Ch...	05/03/20:	9479	Invoice # 47875	105-Summit- Che...	X	Account...	-604.00
Standard Insurance Company							
Bill	05/03/20:		Policy # 00 6483...	Accounts Payable		5931 A- ...	-2,987.00
Bill Pmt -Ch...	05/03/20:	9480	Policy # 00 6483...	105-Summit- Che...	X	Account...	-2,987.00
Bill	05/23/20:		Policy # 00 6483...	Accounts Payable		5931 A- ...	-2,987.00
Bill Pmt -Ch...	05/23/20:	9600	Policy # 00 6483...	105-Summit- Che...		Account...	-2,987.00

Sonoma County Fire District Transaction List by Vendor May 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
Summit Bank							
Check	05/16/20;		\$2500 loan fee, \$...	105-Summit- Che...	X	6634 A- ...	-2,750.00
Technimount Systems LLC							
Bill	05/03/20;		Invoice # INV-00...	Accounts Payable		-SPLIT-	-2,265.00
Bill Pmt -Ch...	05/03/20;	9481	Invoice # INV-00...	105-Summit- Che...	X	Account...	-2,265.00
TeeVax							
Bill	05/31/20;	Inv...		Accounts Payable		6462 A- ...	-1,458.04
Bill Pmt -Ch...	05/31/20;	9633		105-Summit- Che...		Account...	-1,458.04
The Permanente Medical Group INC							
Bill	05/16/20;		Guarantor Accou...	Accounts Payable		6500 J- ...	-115.00
Bill Pmt -Ch...	05/16/20;	9570	Guarantor Accou...	105-Summit- Che...	X	Account...	-115.00
TIAA, FSB							
Bill	05/03/20;		Invoice # 9490333	Accounts Payable		6820 A- ...	-260.40
Bill Pmt -Ch...	05/03/20;	9482	Invoice # 9490333	105-Summit- Che...	X	Account...	-260.40
Bill	05/23/20;		Invoice# 9533767	Accounts Payable		6820 A- ...	-260.40
Bill Pmt -Ch...	05/23/20;	9601	Invoice# 9533767	105-Summit- Che...	X	Account...	-260.40
Tina Hughes							
Bill	05/03/20;		Refund	Accounts Payable		3670 A- ...	-500.00
Bill Pmt -Ch...	05/03/20;	9483	Refund	105-Summit- Che...	X	Account...	-500.00
Town of Windsor- Fuel							
Bill	05/16/20;		Invoice # M-14706	Accounts Payable		7201 A- ...	-10,560.64
Bill Pmt -Ch...	05/16/20;	9571	Invoice # M-14706	105-Summit- Che...	X	Account...	-10,560.64
Town of Windsor Water District							
Bill	05/03/20;		Customer # 0002...	Accounts Payable		-SPLIT-	-824.53
Bill Pmt -Ch...	05/03/20;	9484	Customer # 0002...	105-Summit- Che...	X	Account...	-824.53
Bill	05/23/20;		Customer # 0002...	Accounts Payable		-SPLIT-	-842.58
Bill Pmt -Ch...	05/23/20;	9602	Customer # 0002...	105-Summit- Che...	X	Account...	-842.58
Tru-Scan Fingerprint Services							
Bill	05/03/20;		Invoice # 30787	Accounts Payable		6500 J- ...	-92.00
Bill Pmt -Ch...	05/03/20;	9485	Invoice # 30787	105-Summit- Che...	X	Account...	-92.00
True Value Hardware							
Bill	05/16/20;		Invoice # 380380	Accounts Payable		6880 A- ...	-19.03
Bill Pmt -Ch...	05/16/20;	9572	Invoice # 380380	105-Summit- Che...	X	Account...	-19.03
True Value Hardware of Larkfield, Inc							
Bill	05/03/20;		Invoice # 375084	Accounts Payable		6880 A- ...	-45.56
Bill Pmt -Ch...	05/03/20;	9486	Invoice # 375084	105-Summit- Che...	X	Account...	-45.56
Tucker Bierbaum, M.D.							
Bill	05/09/20;		May 2023	Accounts Payable		6500 I- ...	-3,500.00
Bill Pmt -Ch...	05/09/20;	9530	May 2023	105-Summit- Che...	X	Account...	-3,500.00
Universal Building Services							
Bill	05/03/20;		Invoice # 513874 ...	Accounts Payable		-SPLIT-	-897.00
Bill Pmt -Ch...	05/03/20;	9487	Invoice # 513874 ...	105-Summit- Che...	X	Account...	-897.00
Bill	05/16/20;		Invoice # 514019,...	Accounts Payable		-SPLIT-	-1,720.00
Bill Pmt -Ch...	05/16/20;	9573	Invoice # 514019,...	105-Summit- Che...	X	Account...	-1,720.00
US-Bank Equipment Finance							
Bill	05/16/20;		Invoice # 500509...	Accounts Payable		-SPLIT-	-715.02
Bill Pmt -Ch...	05/16/20;	9574	Invoice # 500509...	105-Summit- Che...	X	Account...	-715.02
US Bank Corporate Payment Services							
Bill	05/03/20;		Account # 4246 0...	Accounts Payable		6463 D- ...	-26,496.77
Bill Pmt -Ch...	05/03/20;	9503	Account # 4246 0...	105-Summit- Che...	X	Account...	-26,496.77
Van Dermyden Makus							
Bill	05/16/20;		Invoice # 25649	Accounts Payable		6610 A- ...	-5,446.80
Bill Pmt -Ch...	05/16/20;	9575	Invoice # 25649	105-Summit- Che...	X	Account...	-5,446.80
Verizon Wireless							
Bill	05/23/20;		Account # 37134...	Accounts Payable		7320 A- ...	-3,252.42
Bill Pmt -Ch...	05/23/20;	9603	Account # 37134...	105-Summit- Che...		Account...	-3,252.42
Waxie Sanitary Supply							
Bill	05/03/20;		Invoice # 81633780	Accounts Payable		6084 A- ...	-793.46
Bill Pmt -Ch...	05/03/20;	9488	Invoice # 81633780	105-Summit- Che...	X	Account...	-793.46
Webster Bank-Loan Ops							
Bill	05/03/20;		Account # 1165810	Accounts Payable		-SPLIT-	-560,586.25
Bill Pmt -Ch...	05/03/20;	9489	Account # 1165810	105-Summit- Che...	X	Account...	-560,586.25
Wells Fargo Vendor Financial Serv, LLC							
Bill	05/03/20;		Invoice # 502474...	Accounts Payable		6820 A- ...	-166.01
Bill Pmt -Ch...	05/03/20;	9490	Invoice # 502474...	105-Summit- Che...	X	Account...	-166.01
Bill	05/23/20;		Invoice # 502514...	Accounts Payable		6820 A- ...	-166.01
Bill Pmt -Ch...	05/23/20;	9604	Invoice # 502514...	105-Summit- Che...	X	Account...	-166.01

**Sonoma County Fire District
Transaction List by Vendor
May 2023**

Type	Date	Num	Memo	Account	Clr	Split	Amount
WEX BANK							
Bill	05/09/20;		Account # 0496-0...	Accounts Payable		7201 A - ...	-2,090.90
Bill Pmt -Ch...	05/09/20;	9531	Account # 0496-0...	105-Summit- Che...	X	Account...	-2,090.90
William L Adams PC							
Bill	05/09/20;		Invoice # 109	Accounts Payable		6610 A- ...	-14,587.50
Bill	05/09/20;		Invoice # 108	Accounts Payable		6610 A- ...	-7,239.00
Bill	05/09/20;		Invoice # 110	Accounts Payable		6610 A- ...	-4,416.00
Bill Pmt -Ch...	05/09/20;	9532	Invoice # 109	105-Summit- Che...	X	Account...	-14,587.50
Bill Pmt -Ch...	05/09/20;	9538	Invoice # 108	105-Summit- Che...	X	Account...	-7,239.00
Bill Pmt -Ch...	05/09/20;	9539	Invoice # 110	105-Summit- Che...	X	Account...	-4,416.00
Wittman Enterprises, LLC.							
Bill	05/09/20;		Invoice # 2304058	Accounts Payable		6666 A- ...	-10,459.74
Bill Pmt -Ch...	05/09/20;	9533	Invoice # 2304058	105-Summit- Che...	X	Account...	-10,459.74
Wright, L'Estrange & Ergastolo							
Bill	05/31/20;		Inv...	Accounts Payable		6610 A- ...	-18,717.34
Bill Pmt -Ch...	05/31/20;	9634		105-Summit- Che...		Account...	-18,717.34
ZOLL Medical Corporation							
Bill	05/03/20;		Invoice # 3714162	Accounts Payable		6261 A - ...	-984.89
Bill Pmt -Ch...	05/03/20;	9491	Invoice # 3714162	105-Summit- Che...	X	Account...	-984.89
Bill	05/16/20;		Invoice # 3724003	Accounts Payable		6261 A - ...	-430.22
Bill Pmt -Ch...	05/16/20;	9576	Invoice # 3724003	105-Summit- Che...	X	Account...	-430.22
Bill	05/23/20;		Invoice # 3728009	Accounts Payable		6261 A - ...	-484.86
Bill Pmt -Ch...	05/23/20;	9605	Invoice # 3728009	105-Summit- Che...		Account...	-484.86
Bill	05/31/20;		Inv...	Accounts Payable		6261 L- (...	-2,255.72
Bill Pmt -Ch...	05/31/20;	9635		105-Summit- Che...		Account...	-2,255.72



Sonoma County Fire District Board of Directors Staff Report

Date: June 27, 2023

Topic: Resolution 2023-11; Adoption of the Sonoma County Fire District General Fund preliminary budget for fiscal year 2023/2024.

Recommendation:

1. Approve Resolution 2023-11 Adopting the Sonoma County Fire District General Fund preliminary budget for fiscal year 2023/2024.
2. Set the date for the adoption of the Final Budget as September 19, 2023.

Financial Impact:

The Preliminary Budget includes \$31,994,211 in Revenue; \$32,554,711 in Expenditures; and the use of \$560,500 of designated fund balances/one time funding.

Background:

Staff has prepared a Sonoma County Fire District General Fund preliminary budget for fiscal year 2023/2024. The detailed preliminary budget was reviewed by the District's Finance Committee on June 13th, 2023.

2023-2024 Preliminary Budget Highlights

Strategic Funding Priorities

- Emergency Preparedness, Response Readiness, Service Enhancements
- Community Service Focused (Diversity/Equity/ Inclusion/Belonging, outreach, education, external communication)
- Workforce Health and Safety
- Facility Improvements

Strategic Alignment and Fiscal Sustainability

- Increases service delivery to the public
- Enhances diversity, equity, inclusion and belonging in public outreach and education
- Aligns ongoing expenses with ongoing revenue
- Conforms with District Strategic Plan
- Invests in the Districts critical infrastructure- Staffing, Apparatus and Facilities
- Invests in the wellness of the district's employees
- Minimal use of the district's reserves
- Utilizes conservative approaches to allow the district to position for economic unknowns
- Leverages available grant funding
- Maximizes partnerships with our non-profit partner organizations



Sonoma County Fire District Board of Directors
Staff Report

Position Changes:

- ❖ Addition of 1.0 Fire Inspector Position
- ❖ Addition of 3.0 Paramedic/Firefighter Positions, offset by a reduction to Overtime Expenditures
- ❖ Addition of 1.0 EMS Captain and 1.0 EMS Analyst/Billing positions offset by SCFD-EMS Enterprise Funding

Attachments:

1. Resolution 2023-11, Adopting the FY 2023/2024 Sonoma County Fire District General Fund Preliminary Budget
2. Proposed Sonoma County Fire District General Fund preliminary budget fiscal year 2023/2024 Summary
3. Proposed Sonoma County Fire District General Fund preliminary budget fiscal year 2023/2024 Detail

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, ADOPTING THE FY 2023/2024 PRELIMINARY BUDGET FOR THE GENERAL FUND

WHEREAS, the Board of Directors of the Sonoma County Fire District has reviewed the preliminary budget for the General Fund for the 2023/2024 fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Sonoma County Fire District does adopt a preliminary budget for the General Fund for the 2023/2024 fiscal year in the amount of \$32,554,711.

The final budget adoption is set for September 19, 2023.

The above and foregoing resolution was introduced by Director _____, who moved its adoption; seconded by Director _____; and adopted by the Board of Directors of the Sonoma County Fire District this 27th day of June 2023:

President Tognozzi _____, Vice President Treanor _____; Director Briare _____
Director Hamann _____; Director So _____; Director Klick _____
Director Weaver _____

AYES: _____ NOES: _____ ABSENT/NOT VOTING: _____

WHEREUPON, the President declared the foregoing resolution adopted and **SO ORDERED**.

Attested: _____
President, Board of Directors

Signature: _____
Kathy Washington Secretary of the Board



Sonoma County Fire District General Fund
Fiscal Year 2023-2024 Preliminary Budget
For the Period of July 1, 2023 to June 30, 2024

10 - Taxes

1000 - Property Taxes - CY Secured	\$11,904,926
1001 - CY Direct Taxes - Special Tax	\$7,738,700
1008 - RDA Increment	-\$919,464
1011 - SB2557 Property Tax Administration	-\$126,360
1014 - AB 1290 RDA Pass-throughs	\$255,216
1017 - Residual Property Tax - RPTTF	\$554,528
1020 - Property Tax - CY Supplemental	\$169,728
1040 - Property Tax - CY Unsecured	\$342,472
1061 - PY Special Tax	\$100,000
Total 10 - Taxes	\$20,019,746

17 - Use of Money/Property

1700 - Interest on Pooled Cash	\$25,000
1800 - Rents and Concessions	\$70,573
Total 17 - Use of Money/Property	\$95,573

20 - Intergovernmental Revenues

2440 - ST- HOPTR	\$28,000
2441 -State-Other	\$0
2495 - Sonoma County Abatement Program Grant	\$75,000
2496- Grants-County of Sonoma	\$114,000
2600 - County Tax Exchange Agreements	\$5,295,626
2700 - Town of Windsor (Mitigation Fund & Nixle Contribution)	\$11,000
Total 20 - Intergovernmental Revenues	\$5,523,626

30 - Charges for Services

3145 - Plans & Inspection Services	\$241,000
3600- REACH Helicopter Program	\$180,000
3670 - Ambulance Billings	\$4,126,950
Total 30 - Charges for Services	\$4,547,950

40 - Miscellaneous Revenues

4040 - Misc. Revenue	\$458,750
4041 - Graton Rancheria	\$1,048,566
4103 - Work Comp Reimbursement	\$200,000
4159 - Lytton Tribal Funds	\$100,000
Total 40 - Miscellaneous Revenues	\$1,807,316

Total Revenue **\$31,994,211**

Transfer in from Sonoma County Fire District's Reserve (Fund Balance) **\$560,500**

TSF from Facility Capital Improvement Fund **\$560,500**

Total Revenue and Transfers **\$32,554,711**

50 - Salaries/Employment Benefits

5906 - Volunteer Firefighter Stipends/Pay	\$30,000
5907 - Apprentice Firefighter Stipends	\$60,000
5910 - Permanent Positions	\$14,098,129
5912 - Overtime	\$1,756,000
5913 - On-Call Stipends	\$109,500
5923 - PERS - District Expense	\$2,517,075
5924 - Medicare/FICA	\$188,741
5929 - Retiree Health Ins/Benefits	\$247,084
5930 - Health Insurance	\$2,194,200
5931- Disability Insurance	\$35,805
5932 - Dental Insurance	\$177,833
5933 - Life Insurance	\$7,487
5934 - Vision Insurance	\$9,929
5935 - Unemployment Insurance	\$25,951
5940 - Worker's Comp	\$1,526,443
5970 - Deferred Comp	\$48,600
5971 - PTO Payout	\$250,000
5972 - Medical Stipend	\$27,816
5999- Planned Salary Savings	-\$66,000
Total 50 - Salaries/Employment Benefits	\$23,244,593

60 - Services/Supplies

6021 - Uniform Expense	\$101,000
6022 - Safety Clothing	\$177,000
6040 - Communications	\$120,000
6060 - Food	\$15,000
6084 - Janitorial Supplies	\$25,000
6100 - Insurance	\$416,650
6140 - Maintenance-Equip & Apparatus	\$335,200
6154 - Maintenance-Equip.-Hose Replace	\$185,000
6180 - Maintenance Buildings	\$126,415
6261 - Medical Supplies	\$193,200
6280 - Memberships	\$24,900
6300 - Prevention Materials	\$44,000
6400 - Office Expense	\$20,000
6410 - Postage	\$5,500
6457 - Computer Charges	\$311,919
6461 - Employee Wellness Programs	\$186,325
6462 - Furniture	\$20,000
6463 - Resource Materials	\$56,500

60 - Services/Supplies (Continued)

6500 - Professional/Special Services	\$2,653,664
6501 - Weed Abatement Program Contract	\$36,000
6526 - Dispatch	\$108,110
6587 - LAFCO	\$36,500
6610 - Legal Services	\$175,000
6630 - Audit/Accounting Services	\$17,000
6633 - Payroll Expense	\$18,000
6634 - Bank Service Charges	\$500
6666 - Ambulance Charges	\$152,000
6667- Ambulance Transport Cost Offsetting Programs	\$340,000
6800 - Public/Legal Notices	\$2,500
6820 - Rents/Leases - Equipment	\$55,738
6880 - Small Tools/Instruments	\$79,800
6881 - Safety Equipment	\$85,000
7005- Election Expenses	\$150,000
7120 - Training-in-service	\$235,900
7150 - Employee Recognition	\$5,000
7201 - Gas/Oil	\$185,000
7300 - Travel	\$50,000
7320 - Utilities	\$324,000
Total 60 - Services/Supplies	\$7,073,321

75 - Long Term Debt

7910 - L.T. Debt - Principal	\$920,556
7930 - Interest L.T. Debt	\$650,541
Total 75 - Long Term Debt	\$1,571,097

85 - Capital Expenditures

8510 - Buildings/Improvements	\$560,500
8560 - Equipment	\$5,200
8570 - CERBT Contributions	\$100,000
Total 85 - Capital Expenditures	\$665,700

Total Expenditures	\$32,554,711
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SONOMA COUNTY FIRE DISTRICT GENERAL FUND REVENUE - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
1000	Property Taxes - Current Year Secured		\$11,904,926
	A	22-23 FY Property Taxes SCFD plus an Estimated 4% Growth	\$11,904,926
1001	Current Year Direct Taxes - Special Tax		\$7,738,700
	A	Special Tax Assessments (SCFD)	\$7,738,700
1008	RDA Increment		-\$919,464
	A		-\$919,464
1011	SB2557 Property Tax Administration		-\$126,360
	A	Administration Fee Charged by the Tax Collector's Office	-\$126,360
1014	AB 1290 RDA Pass-throughs		\$255,216
	A		\$255,216
1017	Residual Property Tax - RPTTF		\$554,528
	A		\$554,528
1020	Property Tax - Current Year Supplemental		\$169,728
	A	When property changes ownership or new construction occurs, the property is reassessed. If the property has been reassessed at a higher value, the owner will receive one or more supplemental tax bills in addition to the annual tax bill. The District receives its portion of the re-assessment.	\$169,728
1040	Property Tax - Current Year Unsecured		\$342,472
	A	Types of tax bill on the unsecured roll are: business equipment and leasehold improvements, aircraft and vessels (including fishing vessels, cabins on leased or publicly owned property, leased business equipment).	\$342,472
1061	Prior Year Special Tax		\$100,000
	A	Special Taxes Paid That Were Assessed in a Prior Tax Year	\$100,000
Total Tax Revenue			\$20,019,746

SONOMA COUNTY FIRE DISTRICT GENERAL FUND REVENUE - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
1700	<u>Interest on Pooled Cash</u>		
	A	Interest Earned on Bank Account Balances	\$25,000
1800	<u>Rents and Concessions</u>		
	A	Rental Income from Towers at St 1 and 8	\$70,573
		Total Use of Money/Property	\$95,573
2440	<u>State HOPTR</u>		
	A	Homeowner's Property Tax Relief (Homeowner's Exemption)	\$28,000
2495	<u>Sonoma County Abatement Program Grant</u>		
	A	County of Sonoma Abatement Grant	\$75,000
2496	<u>Grants-County of Sonoma</u>		
	B	Dept of Emergency Mgmt. (LED Sign Grant)	\$114,000
2600	<u>County Tax Exchange Agreement</u>		
	A	Tax Exchange Agreement (3% growth x 22-23FY Actual)	\$5,295,626
	B	Bodega Bay Consolidation Tax Exchange (4.9% CPI Growth)	\$2,016,452
2700	<u>Town of Windsor (Mitigation Fund)</u>		
	A	Town of Windsor - Nixle Cost Share	\$3,279,174
		Total Intergovernmental Revenues	\$11,000
			\$11,000
3145	<u>Plans & Inspection Services</u>		
	A	Fire Prevention Fees	\$241,000
	B	Vacation Rental Permit Program	\$143,000
3600	<u>Reach Helicopter Program Revenue</u>		
	A	Reach Helicopter Contract Revenue	\$98,000
			\$180,000
			\$180,000

SONOMA COUNTY FIRE DISTRICT GENERAL FUND REVENUE - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
3670	Ambulance Billings		
	A	Collections on Ambulance Services	\$4,126,950
	B	Enhanced ALS Response Ambulance Revenue Provided by Subcontractor	\$1,660,000
	C	Marin County - Agreement for Ambulance Services	\$2,400,000
	D	Ambulance Transport Cost Reimb. Programs	\$66,950
			\$150,000
		Total Charges for Services	\$4,547,950
4040	Misc. Revenue		
	A	Donations	\$458,750
	B	Address Sign Program Revenue	\$5,000
	D	Misc. Reimbursements	\$2,000
	E	Reimbursement from EMS Enterprise Fund (EMS Captain & EMS Billing Position)	\$51,750
			\$400,000
4041	Graton Rancheria		
	A	Year four of the five year distribution agreement adopted by the Board of Supervisors on 7-14-2020	\$1,048,566
			\$1,048,566
4103	Work Comp Reimbursement		
	A	Reimbursements of Workers Compensation Insurance for injured employees	\$200,000
			\$200,000
4159	Lytton Tribal Funds		
	A	Base Annual Contract	\$100,000
			\$100,000
		Total Miscellaneous Revenues	\$1,807,316
Total Revenue			
	A	TSF from Facility Capital Improvement Fund	\$31,994,211
			\$560,500
Transfer in from Sonoma County Fire District's Reserves (Fund Balances)			
			\$560,500
Total Revenue and Transfers			
			\$32,554,711

SONOMA COUNTY FIRE DISTRICT GENERAL FUND EXPENDITURES - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
5906		Volunteer Firefighter Stipends/Pay	\$30,000
	A	Incident Response and Training Stipend	\$30,000
5907		Apprentice Firefighter Stipends	\$60,000
	A	Apprentice Shift Stipends	\$60,000
5910		Permanent Positions	\$14,098,129
	A	Salaries for Permanent Positions	\$13,578,803
	B	Holiday Pay	\$519,326
5912		Overtime	\$1,756,000
	A	Overtime	\$1,576,000
	B	Overtime- Helicopter Program	\$180,000
5913		On-Call Stipends	\$109,500
	A	Prevention 365 days @ \$150/per	\$54,750
	B	Duty 365 days	\$54,750
5923		Public Employees Retirement System (PERS)-District Expense	\$2,517,075
	A	PERS Contributions for Employees	\$2,167,075
	B	PERS UAL Payment	\$350,000
5924		Medicare/FICA	\$188,741
	A	Medicare/Fica Tax	\$188,741
5929		Retiree Health Ins/Benefits	\$247,084
	A	Benefit Costs for Retirees	\$247,084
5930		Health Insurance	\$2,194,200
	A	Health Insurance for Employees	\$2,194,200
5931		Disability Insurance	\$35,805
	A	Disability Insurance for Employees	\$35,805
5932		Dental Insurance	\$177,833
	A	Dental Insurance for Employees	\$177,833

SONOMA COUNTY FIRE DISTRICT GENERAL FUND EXPENDITURES - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
5933		Life Insurance	
	A	Life Insurance for Employees	\$7,487
5934		Vision Insurance	
	A	Vision Insurance for Employees	\$9,929
5935		Unemployment Insurance	
	A	Unemployment for Employees	\$25,951
5940		Worker's Comp	
	A	Worker's Comp Premium	\$1,526,443
5969		Deferred Comp	
	A	Deferred Compensation	\$48,600
5971		PTO Payout	
	A	Payouts for Retiring, Employees Terminating or Vacation Buyouts	\$250,000
5972		Medical Stipend	
	A	Medical Stipend Expense	\$27,816
5999		Planned Salary Savings	
	A	Salary Savings	-\$66,000
		Total Salaries and Employee Benefits	\$23,244,593
6021		Uniform Expense	
	A	Class A Uniforms	\$101,000
	B	Class B (Shirts, pants, belts, hats, boots, jackets, Admin polos)	\$15,000
	C	Replacement Shirts (New hire/Vol)	\$80,000
	K	Explorer Uniforms	\$5,000
6022		Safety Clothing	
	A	Structural Safety Clothing (Annual Replacement and New Hires)	\$177,000
	B	Wildland Safety Clothing	\$90,000
	C	PPE Inspection & Repairs, Branding (Shipping)	\$65,800
	D	Rain Jackets	\$9,100
	F	Explorer Helmets	\$6,800
			\$5,300

SONOMA COUNTY FIRE DISTRICT GENERAL FUND EXPENDITURES - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
6040	Communications		\$120,000
	A	Portable Radios	\$35,000
	C	Mobile Radios	\$50,000
	D	Pager and Radio Repair	\$15,000
	E	Pagers (Purchase pagers and Icom portables)	\$20,000
6060	Food		\$15,000
	A	Food for Meetings and Emergency Incidents	\$15,000
6084	Janitorial Supplies		\$25,000
	A	Janitorial Supplies for Stations	\$25,000
6100	Insurance		\$416,650
	A	Insurance Premium (20% Increase)	\$411,600
	C	A D & D Insurance	\$5,050
6140	Maintenance -Equip & Apparatus		\$335,200
	A	Maintenance on Apparatus	\$300,000
	C	Compressor Annual Testing and Service	\$16,500
	D	Annual Pump Testing	\$9,000
	F	Apparatus Washing and Waxing Supplies	\$5,000
	I	Fire Extinguisher Servicing	\$4,700
6154	Maintenance-Equip.-Hose Replace		\$185,000
	A	Hose and Nozzle Equipment (Type 1's, Type 6 and T7551)	\$185,000
6180	Maintenance Buildings		\$126,415
	A	Baseline Maintenance (10 Stations x \$8,600 per station)	\$86,200
	B	Annual Service for 10 Generators	\$14,000
	F	Service on Water and Septic Systems at Stations 6 & 8	\$5,000
	K	Plymovent System-Annual Service	\$15,000
	L	Elevator Maintenance and Repairs	\$1,215
	N	Annual/5 year Sprinkler Testing (Stn. 1, 3, 6, 10)	\$5,000

SONOMA COUNTY FIRE DISTRICT GENERAL FUND EXPENDITURES - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
6261		Medical Supplies	\$193,200
	A	All ALS/BLS Medical Supplies	\$165,000
	I	EMS Equip. Maintenance and Repairs	\$17,700
	N	Narcotics Safes Monitoring Program	\$2,000
	R	Medical Oxygen Fills and Hydro	\$2,000
	S	Training Mannequins	\$6,500
6280		Memberships	\$24,900
	A	Fire Prevention Memberships- NFPA, ICC, FPO/FITF	\$2,000
	B	Explorer Program Charter Fee	\$3,275
	C	CSFA Memberships	\$14,000
	D	Annual Memberships Baseline	\$5,625
6300		Prevention Materials	\$44,000
	A	Prevention PubEd Materials	\$15,000
	B	Prevention Tools and Maintenance	\$5,000
	C	Address Sign Program - 300 Signs	\$4,600
	D	CUPA Fees (Station 6,7,8)	\$2,400
	E	Fire Prevention Resource Books, Software, Manuals	\$2,000
	F	Marketing (including coffee w/ FF, open houses, etc.)	\$15,000
6400		Office Expense	\$20,000
	A	Office Supplies	\$20,000
6410		Postage	\$5,500
	B	Postage	\$5,500
6457		Computer Charges	\$311,919
	A	I Pads	\$12,400
	B	Avenza Pro for iPad - offline Mobile Maps for Wildland Incidents	\$1,700
	C	Software & Hardware	\$205,111
	E	Computer Replacements(10 PC, 3 Laptops)	\$24,800
	F	Vector Target Solutions	\$20,186
	G	Imagetrend	\$22,122
	H	Computer Additions	\$2,800
	K	New Technology Enhancements	\$17,700
	L	New Satellite Phones/service	\$5,000

SONOMA COUNTY FIRE DISTRICT GENERAL FUND EXPENDITURES - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
6461	Employee Wellness Programs		\$186,325
	A	Health and Wellness Program (Physicals, 6th Foundation, EAP, 1st Resp. Resiliency, Peer Support Training)	\$164,000
	B	Safety Program	\$5,000
	C	Exercise Equipment for Stations	\$17,325
6462	Furniture		\$20,000
	A	Replacement Furniture and Appliances (as needed)	\$20,000
6463	Resource Materials		\$56,500
	B	Nixel Alerting System	\$33,500
	C	Actuarial Reporting, Assessor Parcel Lists, Newspaper	\$23,000
6500	Professional/Special Services		\$2,653,664
	A	Plan Review Services Contract	\$10,000
	C	EMS Billing Consultant	\$10,000
	D	John Lantz	\$20,000
	E	Website Development	\$5,964
	F	Janitorial Services - Station 1	\$14,500
	G	Hose and Ladder Testing	\$15,000
	H	City of Sebastopol	\$10,000
	I	Medical Director	\$42,000
	J	Background, Psych Exams & Physicals for new hires	\$15,000
	K	SkyApp Programming- Annual cost	\$1,200
	O	Contract for Ambulance Services	\$2,400,000
	Q	CQI Contract	\$60,000
	S	Prof. Development (Staff prof. dev. coaching services)	\$10,000
	T	Strategic Planning Staff Workshop (Offsite Retreat)	\$5,000
	U	EMS Fee Schedule Update	\$35,000
6501	Weed Abatement Program Contract		\$36,000
	A	Contractors to provide Weed Abatement Services- (Offset by Grant Revenue)	\$20,000
	B	Life Safety Inspections	\$16,000
6526	Dispatch		\$108,110
	A	Dispatch Costs	\$108,110

SONOMA COUNTY FIRE DISTRICT GENERAL FUND EXPENDITURES - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
6587	LAFCO		\$36,500
	A	LAFCO Fees	\$36,500
6610	Legal Services		\$175,000
	A	Legal Services	\$175,000
6630	Audit/Accounting Services		\$17,000
	A	Annual Audit	\$17,000
6633	Payroll Expense		\$18,000
	A	Payroll Expenses	\$18,000
6634	Bank Service Charges		\$500
	A	Bank Fees	\$500
6666	Ambulance Charges		\$152,000
	A	Wittman	\$145,000
	C	Resolve Services	\$7,000
6667	AMBULANCE TRANSPORT COST OFFSETTING PROGRAMS		\$340,000
	A	IGT Fees (renamed)	\$150,000
	B	PPGEMT	\$190,000
6800	Public/Legal Notices		\$2,500
	A	Public Notices	\$2,500
6820	Rents/Leases - Equipment		\$55,738
	A	Copier Rentals	\$16,000
	B	Misc. Equipment Rentals (Postage Meter)	\$1,100
	C	Epson Plotter	\$2,500
	D	Station 5 Rental	\$29,500
	E	Caltrans Station at Bodega Bay	\$5,450
	F	Helipad Rental-STN 10	\$1,188

SONOMA COUNTY FIRE DISTRICT GENERAL FUND EXPENDITURES - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
6880	Small Tools/Instruments		\$79,800
	A	Baseline Small Tools (Maintenance, Replacements)	\$20,000
	B	Core Pump Replacement	\$12,500
	D	Chainsaws and Chain	\$9,800
	E	Smoke Blower (Fan)	\$3,000
	F	Annual Service on Holmatro Tools	\$10,500
	H	Adapters/Fittings/Mounting (Misc & New Engines)	\$5,000
	J	Fire Foam	\$12,000
	K	Warehouse Equipment (Shelving/Bins)	\$7,000
6881	Safety Equipment		\$85,000
	A	Rope Rescue Program	\$24,000
	B	Water Rescue Program	\$29,000
	C	SCBA Maintenance Tool Kit	\$8,000
	D	Calibration (Flow x 2 (Every Year), Fit x 1)	\$8,000
	E	MSA Parts (Add'l Parts for Repairs)	\$8,000
	H	Hydro SCBA Bottles	\$8,000
7005	Election Expenses		\$150,000
	A	Election Costs	\$150,000

SONOMA COUNTY FIRE DISTRICT GENERAL FUND EXPENDITURES - FISCAL YEAR 2023/24

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
7120	Training-in-service		\$235,900
	A	Fire Prevention Division Training	\$6,000
	B	EMT Recert Fees	\$7,500
	C	Medic Recert Fees	\$4,500
	D	CPR Recert Fees	\$4,000
	E	Medic Ongoing Training/ EMS Conferences	\$29,000
	F	EFO Symposium (7)	\$10,000
	G	FDAC Conference (10)	\$12,000
	H	CalChiefs Conference & Meetings (8)	\$13,800
	I	LCW Annual Conference (4)	\$6,000
	J	Special Operations Training (LARRO, Confined Space, Boat Rescue Tech, RSI, RSII, Truck Academy)	\$50,000
	L	Recruit Academy	\$15,000
	M	Explorers	\$5,800
	N	Volunteer Training	\$7,500
	O	Santa Rosa FD Training Facility Fee	\$6,500
	P	Annual Training Per Member	\$28,200
	S	Materials for Training Props and Wood	\$7,100
	T	Imagetrend Training Conference	\$8,000
	U	Pilot Program-Medic School Sponsorship	\$10,000
	V	CA Special Districts Conf.	\$5,000
7150	Employee Recognition		\$5,000
	A	Employee Recognition	\$5,000
7201	Gas/Oil		\$185,000
	A	Fuel	\$185,000
7300	Travel		\$50,000
	A	Hotels During Deployment	\$50,000
7320	Utilities		\$324,000
	A	Station Utilities	\$324,000
Total Services and Supplies			\$ 7,073,321

SONOMA COUNTY FIRE DISTRICT GENERAL FUND EXPENDITURES - FISCAL YEAR 2023/24

Account Code		Line Item	Description	FY 2023-2024 Preliminary Budget
7910	L.T. Debt- Principal			\$920,556
	A	Type 3 Apparatus Lease		\$37,686
	B	Ambulance Lease		\$39,007
	C	Multi-Apparatus Lease		\$266,863
	D	Station 10 Lease		\$68,000
	E	Pension Debt Obligation Principal		\$509,000
7930	Interest-L.T. Debt			\$650,541
	A	Type 3 Apparatus Lease		\$5,632
	B	Ambulance Lease		\$2,009
	C	Multi-Apparatus Lease		\$8,136
	D	Station 10 Lease		\$23,444
	E	Pension Debt Obligation Interest		\$611,320
		Total Long Term Debt		\$ 1,571,097
8510	Buildings/Improvements			\$ 560,500
	F	Station Planning		\$100,000
	H	Station Ringdown Systems (Station 10)		\$125,000
	L	Station Compressors/Generators (Station 1 Compressor)		\$80,100
	N	Station Septic/Sewer Improvements (Station 8 Septic)		\$70,000
	Q	Station Security System Improvements		\$36,400
8560	Equipment			\$5,200
	G	Trailer for SCY 10 ATV		\$5,200
8570	CERBT Contributions			\$100,000
	A	Annual Contribution to CERBT		\$100,000
		Total Capital Assets		\$665,700
		Total Expenditures		\$ 32,554,711



Sonoma County Fire District Board of Directors
Staff Report

Date: June 27, 2023

Topic: Resolution 2023-12; Adoption of the Sonoma County Fire District Emergency Medical Services (SCFD-EMS) Enterprise Fund preliminary budget for fiscal year 2023/2024.

Recommendation:

Approve Resolution 2023-12 Adopting the Sonoma County Fire District Emergency Medical Services (SCFD-EMS) Enterprise Fund preliminary budget for fiscal year 2023/2024.

Financial Impact:

The SCFD-EMS Preliminary Budget includes \$14,100,000 in Revenue and \$14,100,000 in Expenditures.

Background:

Staff has prepared a Sonoma County Fire District Emergency Medical Services (SCFD-EMS) Enterprise Fund preliminary budget for fiscal year 2023/2024. The detailed preliminary budget was reviewed by the District's Finance Committee on June 13th, 2023.

The preliminary budget includes anticipated revenue and expenditures for the period of July 1, 2023, to June 30, 2024. During the initial start-up as the Emergency Medical Services provider to the Sonoma County's Exclusive Operating Area, it is anticipated that some initial costs will be incurred prior to the January 16, 2024, start date. A portion of the anticipated costs are annual in nature, and a portion are pro-rated for a six-month period. Details on each expenditure are listed in the detailed budget attached. Staff also expects some initial delays in the offsetting revenue due to ambulance billing processes and timelines to collect from insurance agencies and governmental agencies. During this start-up period it will be likely that the district will be utilizing the Board designated Emergency Medical Services Fund until the ambulance revenue is received. The Emergency Medical Services Fund currently has \$7,000,000 in designated funds.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT OF THE COUNTY OF SONOMA, STATE OF CALIFORNIA, ADOPTING THE FY 2023/2024 PRELIMINARY BUDGET FOR THE SONOMA COUNTY FIRE DISTRICT-EMERGENCY MEDICAL SERVICE ENTERPRISE FUND

WHEREAS, the Board of Directors of the Sonoma County Fire District has reviewed the preliminary budget for the General Fund for the 2023/2024 fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Sonoma County Fire District does adopt a preliminary budget for the SCFD-EMS Enterprise Fund for the 2023/2024 fiscal year in the amount of \$14,100,000.

The final budget adoption is set for September 19, 2023.

The above and foregoing resolution was introduced by Director _____, who moved its adoption; seconded by Director _____; and adopted by the Board of Directors of the Sonoma County Fire District this 27th day of June 2023:

President Tognozzi _____, Vice President Treanor _____; Director Briare _____

Director Hamann _____; Director So _____; Director Klick _____

Director Weaver _____

AYES: _____ NOES: _____ ABSENT/NOT VOTING: _____

WHEREUPON, the President declared the foregoing resolution adopted and **SO ORDERED**.

Attested: _____
President, Board of Directors

Signature: _____
Kathy Washington Secretary of the Board

Sonoma County Fire District- Emergency Medical Services Enterprise Fund

Fiscal Year 2023-2024 Preliminary Budget

For the Period of July 1, 2023 to June 30, 2024



30 - Charges for Services

3670 - Ambulance Billings	\$	13,825,000
3671 - Charges for Services- Other	\$	275,000

Total 30 - Charges for Services	\$	14,100,000
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Total Revenue	\$	14,100,000
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60 - Services/Supplies

6100 - Insurance	\$	25,000
6457-Computer/Software Charges	\$	185,000
6500 - Professional/Special Services	\$	10,703,000
6526 - Dispatch	\$	897,000
6573 - Program Administration Reimbursements	\$	450,000
6610 - Legal Services	\$	100,000
6630 - Audit/Accounting Services	\$	25,000
6666 - Ambulance Charges	\$	490,000
7006- Emergency Medical Services Agency Expenses	\$	475,000
7007- First Responder Advanced Life Support (FRALS) Expenses	\$	750,000

Total 60 - Services/Supplies	\$	14,100,000
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Total Expenditures	\$	14,100,000
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Total Revenue	\$	14,100,000
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Total Expenditures	\$	14,100,000
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**SONOMA COUNTY FIRE DISTRICT EMERGENCY MEDICAL SERVICES ENTERPRISE FUND REVENUE -
FISCAL YEAR 2023/24**

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
3670	Ambulance Billings		\$13,825,000
	A	Collections on Ambulance Services Provided within Exclusive Operating Area 1 (EOA 1)	\$13,825,000
3671	Charges for Services - Other		\$275,000
	A	Ambulance Standby Charges	\$275,000
		Total Charges for Services	\$14,100,000
		Total Revenue	\$14,100,000

**SONOMA COUNTY FIRE DISTRICT EMERGENCY MEDICAL SERVICES ENTERPRISE FUND EXPENDITURES -
FISCAL YEAR 2023/24**

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
6100	Insurance		\$25,000
	A	Cyber Security Insurance Policy Expense (12 Months)	\$25,000
6457	Computer/Software Charges		\$185,000
	C	Software Costs- Image Trend (12 Months)	\$45,000
	C	Software Costs - First Watch OCU (Initial Startup Costs)	\$140,000

**SONOMA COUNTY FIRE DISTRICT EMERGENCY MEDICAL SERVICES ENTERPRISE FUND EXPENDITURES -
FISCAL YEAR 2023/24**

Account Code	Line Item	Description	FY 2023-2024 Preliminary Budget
6500	Professional/Special Services		\$10,703,000
	O	Contract for Ambulance Services (6 Months)	\$10,703,000
6526	Dispatch		\$897,000
	A	Redcom Dispatch Costs (6 Months)	
6573	Program Administration Reimbursements		\$400,000
	A	Reimbursement to SCFD General for Program Specific EMS Captain and EMS Billing Positions (12 Months)	\$400,000
6610	Legal Services		\$100,000
	A	Legal Services for SCFDEMS Program (12 Months)	\$100,000
6630	Audit/Accounting Services		\$25,000
	A	Auditor and/or Accounting Expenses (as needed)	\$25,000
6666	Ambulance Charges		\$490,000
	A	Wittman Ambulance Billing Expense (6 Months)	\$490,000
7006	Emergency Medical Services (EMS) Agency Expenses		\$525,000
	A	EMS Agency Oversight & Monitoring (6 Months)	\$275,000
	A	Selected Contractor Initial Charge (one-time startup cost)	\$200,000
	A	Contingency for Fines	\$50,000
7007	First Responder Advanced Life Support (FRALS) Expenses		\$750,000
	A	Santa Rosa Fire -FRALS Agreement Expense (6 Months)	\$750,000
		Total Services/Supplies Expenditures	\$14,100,000
		Total Expenditures	\$14,100,000
		Total Revenue	\$14,100,000
		Total Expenditures	\$14,100,000



Sonoma County Fire District Board of Directors
Staff Report

Date: June 27, 2023

Topic: Resolution 2023-13: Approving and adopting the Memorandum of Understanding between the Sonoma County Fire District and the Sonoma County Professional Firefighters Association, IAFF Local 1401, setting wages, benefits, and working conditions.

Recommendation:

Approve Resolution 2023-13

Financial Impact:

The fiscal impact is estimated to be \$471,160 in fiscal year 2023-2024 which has been included in the Sonoma County Fire District General Fund Preliminary Budget. The estimated impact to fiscal year 2024-2025 is \$684,117.

Background:

The Board of Directors appointed the Fire Chief to represent the Board in negotiations with the Sonoma County Professional Firefighters Association (SCPFA), IAFF Local 1401, to establish wages, benefits, and working conditions for the represented members. Negotiations with SCPFA President occurred in a series of collective bargaining meetings. A MOU with a two-year term was successfully negotiated.

The agreement change highlights are:

- 2% Pay Increase, effective July 1, 2023
- 3% Pay Increase, effective January 1, 2024
- 2% Pay Increase, effective July 1, 2024
- 3% Pay Increase, effective January 1, 2025
- Incorporation of the Fire Inspector rank under the MOU
- Incorporation of a Paramedic/Firefighter Trainee rank under the MOU

Agreement was additionally reached to allow three (3) Paramedic/Firefighter positions over the normal daily staffing to allow the fire district to potentially mitigate overtime expenditures.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY FIRE DISTRICT RATIFYING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SONOMA COUNTY FIRE DISTRICT AND THE SONOMA COUNTY PROFESSIONAL FIREFIGHTERS ASSOCIATION, IAFF LOCAL 1401

WHEREAS, the Sonoma County Professional Firefighters Association (“Association”) is the formally recognized employee organization of the Sonoma County Professional Firefighters Association representation unit; and

WHEREAS, the Association members provide valuable all risk service to the Sonoma County Fire District; and

WHEREAS, the Sonoma County Fire District, via its representative, has negotiated with the Association regarding adjustments to the salary and benefits of Association members; and

WHEREAS, the Board of Directors finds that salary and benefits for the Association members, as described in the Memorandum of Understanding attached hereto as EXHIBIT A, are necessary to maintain a competitive salary and benefit plan and effectively retain District employees;

NOW, THEREFORE, IT IS HERBY RESOLVED as follows:

1. The President of the Board of Directors is authorized to execute the Memorandum of Understanding attached hereto as EXHIBIT A and bind the District to the terms thereof.

PASSED AND ADOPTED by the Board of Directors of the Sonoma County Fire District, County of Sonoma, State of California, this 27th day of June, 2023, by the following vote:

President Tognozzi _____, Vice President Treanor _____; Director Briare _____

Director Hamann _____; Director So _____; Director Klick _____

Director Weaver _____

AYES: _____ NOES: _____ ABSENT/NOT VOTING: _____

WHEREUPON, the President declared the foregoing resolution adopted and **SO ORDERED**.

Attested: _____
President, Board of Directors

Signature: _____
Kathy Washington Secretary of the Board

MEMORANDUM OF UNDERSTANDING

**between the
Sonoma County Fire District
and the
Sonoma County Professional Firefighters Association**

July 1, 2023 through June 30, 2025

This Memorandum of Understanding is made and entered into as of this 27th day of June 2023 by and between the Sonoma County Fire District (hereinafter called "District") and the Sonoma County Professional Firefighters Association (hereinafter called the "Association").

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SECTION 1 EMPLOYEE REPRESENTATION

1.1 The District recognizes the Association, which is acknowledged to be affiliated with the International Association of Firefighters, Local 1401, as exclusive representative of employees in classifications covered by the Memorandum. This Memorandum shall apply to all permanent employees working in classifications listed below and to any other classifications, which may be established within the scope of the duties now included within these classifications:

- CAPTAIN
- ADMINISTRATIVE CAPTAIN
- ENGINEER
- FIREFIGHTER/MEDIC
- FIREFIGHTER/EMT
- PARAMEDIC /FIREFIGHTER TRAINEE
- FIRE INSPECTOR

1.2 The following rules and regulations, as they exist now or as they may be amended through the meet and confer process, shall be applicable unless superseded by any provision of the Agreement:

- Personnel Rules and Regulations;
- Employer-Association Member Relations Rules and Regulations;
- Fire District Standard Operating Procedures/Guidelines (“SOP” or “SOG”).
- Fire District Special Notices (“SN’s”)

The District shall not change the rules and regulations listed in this section without first providing the Association with notice and an opportunity to meet and confer about matters within the scope of representation under the Meyers-Milias-Brown Act.

SECTION 2 OBJECTIVES

2.1 The purposes of the Memorandum of Understanding are to promote an orderly and equitable policy for labor-management relations that is in alignment with the District’s Visions, Mission, and Guiding Principles.

2.2 The District and the Association agree not to discriminate for or against any employee regardless of membership in the Association or because of reasonable activities on behalf of the Association.

2.3 Both parties recognize their mutual obligation to cooperate with each other to assure maximum service of the highest quality and efficiency to the citizens of the Sonoma County Fire District.

2.4 Term of this Memorandum of Understanding will be from July 1, 2023, to June 30, 2025.

SECTION 3 WAGES & HOURS

3.1 Salaries

Effective July 1, 2023 the salaries of all employees covered in this Memorandum of Understanding shall be as stated in Appendix A. The basis of these computations shall be as follows:

- 3.1.1 Hourly rates for 56-hour employees shall be calculated by dividing an employee's annual salary by 2912.
- 3.1.2 Hourly rates for 40-hour employees shall be calculated by dividing an employee's annual salary by 2080.
- 3.1.3 Salary adjustments: July 1, 2023 a base pay raise of 2%; January 1, 2024, a base pay raise of 3%; July 1, 2024, a base pay raise of 2%; January 1, 2025, a base pay raise of 3%.

3.2 FLSA Work Period

- 3.2.1 For the purposes of calculating District overtime, all hours worked in excess of the employee's regularly scheduled hours (e.g., hours in excess of 192 hours in a 24-day work cycle for shift personnel) shall be compensated at the rate of one and one-half (1.5) times the Regular Rate of Pay as set forth in 29 USC Section 207 and 29 C.F.R. Section 778.113. Vacation and sick leave shall not impact the calculations of hours worked.
- 3.2.2 The District has adopted an extended work period as authorized under Section 207(k) of the Fair Labor Standards Act. The District declares a 24-day work cycle with an FLSA threshold of 182 hours for shift personnel. Members will work 192 hours in the 24-day work cycle which results in 10 hours of overtime premiums for their regular work cycle. The formula to be used to account for this is $10x (365/24)/24=6.32$ hours of one and one-half times the regular rate of pay per pay period. Hours worked in excess of 192 hours in the work period shall be paid overtime under the FLSA rate of one and one-half times (1.5) regular rate of pay inclusive of all applicable incentives.

3.3 Overtime

Employees shall be paid overtime in accordance with Section 207(k) of the Fair Labor Standards Act. The rate of pay for overtime shall be one and one-half times the employee's hourly rate of pay inclusive of all applicable incentives.

3.4 Recall Pay

The District may recall off-duty personnel due to significant emergency incidents (fire, rescues, disasters) and to provide additional on-duty staffing during periods of elevated community risk (storms, Red Flag Warnings). Members recalled to duty on regularly scheduled day(s) off shall be paid at their overtime rate. Will be in alignment with the Emergency Staffing Plan.

3.5 Jury Duty

No deductions shall be made from the salary of any employee while the employee is on jury duty, provided the employee shall reimburse the District any compensation received, less mileage and expenses, received as a juror.

3.6 Salary Steps

Salary step increases shall be in one-year increments on the employee's anniversary date.

In the case of promotions, the employee will receive salary step increases on the anniversary date of promotion.

Salary steps are in Appendix A.

3.7 Out of Class Pay

Working out of classification is defined as compensation within the meaning of Section 20636 of the California Government Codes and Section 571(a)(1) of the PERS Regulations. If an employee performs temporary duty in a classification higher than their rank, then they are paid for the hours worked in the higher classification at premium pay rate.

3.8 Union Leave

3.8.1 A time bank shall be established, allowing members of the Association designated by its President to utilize the time bank for Association activities. Time taken off by Association members on Association Business Leave shall be counted by the District as time worked.

3.8.2 The time bank of vacation hours contributed by employees shall be maintained by the District's payroll department. Represented employees shall contribute seven (7) vacation hours to the time bank per year in July.

3.8.3 Use of Association Business Leave shall not be unreasonably denied by the District.

3.8.4 The District shall be reimbursed for these leaves from the time bank at the rate of one hour per hour of Association Business Leave used.

3.8.5 When an Association member takes Association Business Leave, it shall be charged to the time bank of vacation hours contributed by employees.

3.8.6 In the event there are insufficient hours in the time bank to reimburse the District, the employee's personal vacation leave will be charged.

3.9 On-Call

3.9.1 The Administrative Captain, when assigned to a shared on-call position as a Fire Investigator on their routine time off, shall receive a daily stipend of \$125. Any hours worked, if deployed, shall be compensated at their overtime rate for the hours worked and shall be paid "portal to portal"; with a 2-hour payout minimum.

3.9.2 The Fire Inspector, when assigned to a shared on-call position as a Fire Investigator on their routine time off, shall receive a daily stipend of \$100. Any hours worked, if deployed, shall be compensated at their overtime rate for the hours worked and shall be paid "portal to portal"; with a 2-hour payout minimum.

SECTION 4 STAFFING LEVELS

4.1 First Right of Refusal

The Association shall have "First Right of Refusal" for all available shifts.

4.2 Shift Trades

The Association shall have the right to work shift trades rank for rank with other members at no disservice to the District.

Members on new hire probation are limited to six (6) trades until completion of probationary period. The District is not responsible for ensuring trades are paid back; this responsibility solely rests upon the individuals who are engaging in this practice.

4.3 Minimum Staffing

4.3.1 The minimum staffing level at each staffed station shall be:

- Each engine will be staffed with one (1) Captain, one (1) Engineer and one (1) Firefighter.
- Each ambulance will be staffed with two (2) Firefighters. One (1) is required to be a Firefighter/Paramedic.
- Each shift will be staffed with an additional Firefighter (EMT or Paramedic). During times when the shift is one over, the Firefighter will be added to SCY station 1 staffing. Positions will be used to fill any vacancy that they are able to fill in their rank or through others acting up.

4.4 Station Bids

Station bidding will occur within the assigned shift and will be by seniority defined in Section 7.1.1.

All members currently employed with the District will be allowed to bid.

The process will start October 1st of every year and the Association will submit the staffing list to the District Deputy Fire Chiefs by November 1st of the same year.

An employee can only bid and be assigned to the same station for three (3) consecutive years and after that, must bid another station. If the lowest senior member is placed into the same station for the fourth (4th) year, they will swap with the second least senior member.

The Fire Chief will retain the right to assign personnel to apparatus or station to best meet operational needs. Examples of this include probationary personnel, newly promoted personnel, training, and discipline.

4.5 Maximum Number of Members Off

The maximum daily number of members permitted to be off duty utilizing either vacation or alternative leave is four (4). Vacation and alternative leave are the only leave categories affected by this provision.

4.6 Work Down

The District allows Captains and Engineers to work one rank below in order to prevent mandatory overtime. Refer to Policy 1042

SECTION 5 GENERAL BENEFITS

The District agrees to provide the following general benefits to employees covered by this Memorandum of Understanding, subject to the rights and limitation imposed by the California Public Employees’ Pension Reform Act:

5.1 Health & Retirement Insurance

5.1.1 Represented employees of the District and their legal dependents, as defined by the State of California and the Internal Revenue Service, are eligible to participate in a group medical plan provided by the District.

5.1.2 Under California Law, the rights and responsibilities of Registered Domestic Partners are the same as spouses under California law. Existing law defines domestic partners as two adults who have chosen to share one another’s lives in an intimate and committed relationship of mutual care. A domestic partnership is formed when people file a Declaration of Domestic Partnership with the Secretary of State and meet required criteria.

5.1.3 Regardless of the plan chosen by the individual employee, the District shall pay the actual premium charged by the approved health care provider for providing coverage to the employees and their dependents under the terms of the plan up to the following monthly maximum amounts:

Employee with no dependents	\$788/month
Employee plus 1 dependent	\$1576/month
Employee plus 2 or more dependents	\$2045/month

5.1.4 The employee may choose any plan made available by the District. The employee shall be responsible for paying the difference between the amounts listed in 5.1.2 and the actual cost of the plan selected. Any difference shall be deducted monthly from the employee’s pay.

5.1.4.1 The District offers an I.R.S. Section 125 Plan for the portion of the premiums for medical benefits that are the responsibility of the employee to pay.

5.1.5 This section shall only apply to qualified employees and spouses from the former Rincon Valley Fire Protection District.

The District shall offer medical insurance to qualified retired employees and the qualified spouses of qualified retired employees hired prior to July 1, 2012 subject to the following restrictions:

5.1.5.1 The employee retires from the District with a minimum of eleven (11) complete years of full-time permanent service with the District.

5.1.5.2 The qualified retired employee or the qualified retired employee's spouse is not otherwise eligible for the same level of medical coverage through another employer.

5.1.5.2.1 The qualified retired employee or the qualified spouse of the qualified retired employee shall exercise due diligence in identifying coverage available through another employer.

5.1.5.2.2 If only one of the qualified retired employee or the qualified spouse of the qualified retired employee are eligible for the same level of medical coverage through another employer, then the remaining individual shall continue to be the qualified under this section.

5.1.5.2.3 The qualified retired employee and the qualified retired employee's spouse participate in Medicare to the full extent allowed by law.

5.1.5.2.4 At the time that a qualified retired employee or qualified spouse of a qualified retired employee reaches age 65, the District shall be furnished with a statement of earnings from Social Security.

5.1.5.2.5 If neither a qualified retired employee nor qualified spouse of a qualified retired employee claim to be eligible for Medicare at age 65, a notarized statement to that effect shall be provided to the District.

5.1.5.2.6 The maximum contribution for the aggregate of the qualified retired employee and the qualified retired employee's spouse shall be \$1,261.15 per month for an employee retiring with twenty (20) complete, full-time, permanent years of service with District (which includes any probationary time as a permanent full-time employee). Service with the District shall include any full-time permanent service with an agency absorbed by the Rincon Valley Fire Protection District. The most restrictive maximum amount shall apply unless proof of eligibility for a less restrictive maximum amount is provided by the qualified employee or qualified spouse of the qualified retired employee.

- 5.1.5.2.7 For retired employees with more than eleven (11) complete full-time permanent years of service and less than twenty (20) complete full-time permanent years of service the District shall contribute the following maximum amounts (based on amount set in Section 5.1.4.2.6) for the aggregate of the retired employee and the retired employee's spouse.
 - 5.1.5.2.8 Eleven complete years, but less than twelve:
10% of actual premium to a maximum of 10% of the applicable maximum amount.
 - 5.1.5.2.9 Twelve complete years, but less than thirteen:
20% of actual premium to a maximum of 20% of the applicable maximum amount.
 - 5.1.5.2.10 Thirteen complete years, but less than fourteen:
30% of actual premium to a maximum of 30% of the applicable maximum amount.
 - 5.1.5.2.11 Fourteen complete years, but less than fifteen:
40% of actual premium to a maximum of 40% of the applicable maximum amount.
 - 5.1.5.2.12 Fifteen complete years, but less than sixteen:
50% of actual premium to a maximum of 50% of the applicable maximum amount.
 - 5.1.5.2.13 Sixteen complete years, but less than seventeen:
60% of actual premium to a maximum of 60% of the applicable maximum amount.
 - 5.1.5.2.14 Seventeen complete years, but less than eighteen:
70% of actual premium to a maximum of 70% of the applicable maximum amount.
 - 5.1.5.2.15 Eighteen complete years, but less than nineteen:
80% of actual premium to a maximum of 80% of the applicable maximum amount.
 - 5.1.5.2.16 Nineteen complete years, but less than twenty:
90% of actual premium to a maximum of 90% of the applicable maximum amount.
- 5.1.5.3 The retired employee was a full-time permanent employee of the District on or after January 1, 2003.
- 5.1.5.4 "Retiree" or "Retired employee" means a person who is eligible to retire under PERS rules at the time of separation from the District service.

- 5.1.5.5 Eligible dependents of a qualified retired employee, other than the qualified spouse, may be covered at the expense of the retired employee.
- 5.1.5.6 The retired employee's share, if any, shall be billed directly to the retiree by the District's third-party administrator. The failure of the retired employee to pay the required share shall cause the coverage to be terminated.
- 5.1.5.7 The benefit to the qualified retired employee shall expire upon the death of the qualified retired employee and the benefit to the qualified spouse of the qualified retired employee shall expire upon the death of the qualified spouse of the qualified employee unless the benefit expires pursuant to other provision in Section 5.1.4.
- 5.1.5.8 The benefit to the qualified spouse of the qualified retired employee shall only apply to a spouse that has been legally married pursuant to California law to the qualified retired employee for a minimum of one year prior to the date of retirement.
- 5.1.5.9 The spouse of a qualified retired employee shall cease to be a qualified spouse and shall no longer be eligible for any benefits under this section upon the termination of the marriage to the qualified retired employee for any reason other than death.
- 5.1.5.10 A qualified retired employee and/or the qualified spouse of a qualified retired employee that does not request the benefit at the time of the qualified employee's retirement or who terminates the coverage prior to death may reactivate the coverage during a month in each year designated by the District or upon a qualifying life event.
- 5.1.5.11 It is the intent of this section that the qualified retired employee and the qualified spouse of the qualified retired employee shall only be eligible for the plan that is offered through the District and that shall not be constructed to mean that the qualified retired employee and the qualified spouse of the qualified retired employee shall be eligible for any reimbursement or offset for selecting or participating in a different plan.

- 5.1.6 **Retirement Healthcare**
The District shall deduct \$100.00 from the employee, per pay period for retiree medical trust.

5.2 **Dental & Vision Insurance**

- 5.2.1 **Dental**
Represented employees and their legal dependents, as defined by the State of California and the Internal Revenue Service, are eligible to participate in a group dental plan selected by the District. The District shall pay the actual premium charged by the approved dental insurance provider for providing coverage to the employees and their

dependents under the terms of the plan up to a maximum amount of \$153 per employee toward monthly premium.

5.2.2 **Vision**

Represented employees are eligible to participate in a group vision plan selected by the District. The District shall pay the actual premium charged by the approved vision insurance provider for providing coverage to the employees and their dependents under the terms of the plan. The District covers the cost of the employee only and shall contribute a maximum of \$9.00 toward the monthly premium.

5.3 **Deferred Compensation**

The District shall offer the employees a deferred compensation plan under IRS Regulation 457. The District shall make no contribution to said plan.

5.4 **Retirement**

5.4.1 The District shall provide Classic employees with 3% @ 55 plan, formula (Classic PERS). Classic employees shall pay 10% employee contribution of applicable compensation.

5.4.2 The District shall provide PEPRA employees, hired after January 1, 2013, with 2.7% @ 57 plan, formula (PEPRA Members). PEPRA employees will pay 50% of the normal cost, as set annually by PERS, contribution of applicable salary.

5.4.3 Retirement benefits for all employees covered in this Memorandum of Understanding shall be stated in the California Public Employee's Retirement System Benefit Summary for each of the above plans.

5.4.4 In lieu of the CalPERS Sick Leave Credit, the employee may choose to have the District pay the employee thirty percent (30%) of all unused sick leave accrued by the employee at the time of retirement based on the employee's hourly rate of pay inclusive of applicable incentives.

5.4.5 Employees of a newly annexed agency will follow the SCFD MOU on the "go live" date agreed upon by the Sonoma County Fire District (SCFD) Board of Directors.

Incoming employees from the annexed agency to SCFD will begin to receive the SCFD CalPERS retirement formula upon completion of the CalPERS contract amendment process. This process can take several months to complete. While this process is taking place, employees will still be paid through the annexed District payroll system and earnings reported under that District in CalPERS.

5.5 **Holidays**

5.5.1 Holiday Pay is defined as compensation within the meaning of Section 20636 of the California Government Code and Section 571(a)(5) of the PERS Regulations.

5.5.2 Employees covered under this agreement shall receive a payment equal to twelve (12) hours of pay at the employee's regular rate of pay inclusive of applicable incentives for

each holiday listed in this agreement. This total of one hundred forty-four (144) hours of pay for the calendar year. The following holidays shall be recognized by the District:

New Year's Day	Martin Luther King Junior Day
President's Day	Memorial Day
Independence Day	Labor Day
Veteran's Day	Thanksgiving Day
Friday after Thanksgiving	Christmas Eve
Christmas Day	Employee's Birthday

- 5.5.3 For 40-hour employees, if the holiday falls on a weekend day, the previous Friday or following Monday can be taken off.
- 5.5.4 For 56-hour employees, Holiday pay shall be paid for each of the twelve (12) observed holidays as they occur.
- 5.5.5 Each employee who separates from District service shall be entitled to payment of the monetary equivalent of all holidays accrued prior to such employee as of the time of separation, computed based on such employee's hourly rate of pay inclusive of applicable incentives. In accordance with IRS and CalPERS provision in place at the time of the employee's separation.

5.6 Uniforms

- 5.6.1 The District will provide the employee with three (3) full sets of uniforms and with one (1) set of safety equipment. Uniforms will be replaced as needed and as approved by a program manager per District Uniform Policy.
- 5.6.2 The District will provide the employee with a pair of station and wildland boots. Replacement will be as needed. Maximum allowance of \$450 per year and in accordance with District Uniform Policy
- 5.6.3 Laundering and basic maintenance of uniforms shall be the responsibility of the employee. District laundering facilities and laundry supplies shall be made available to employees for laundering uniforms.
- 5.6.4 Uniform allowance is defined as compensation within the meaning of Section 20636 of the California Government Codes and Section 571(a)(5) of the PERS Regulations and shall be reported to PERS for Classic Members.

5.7 Leave of Absence

- 5.7.1 Personal Leave
 - 5.7.1.1 Alternative Leave
 - 56-hour employees shall receive twenty-four (24) hours of Alternative Leave per calendar year. The Alternative Leave hours may be used at the employee's discretion, subject to scheduling considerations of the District. Alternative Leave

will not accumulate and can only be used within the calendar year it was received. Alternative Leave must be used in a whole twenty-four (24) block.

40-hour employees shall receive 1 (one) workday of Alternative Leave per calendar year. The Alternative Leave hours may be used at employee's discretion, subject to scheduling with supervisor. Alternative Leave will not accumulate and can only be used with the calendar it was received.

5.7.1.2 Bereavement Leave

In the event of a death in the immediate family, employees shall be granted two (2) shifts (for 56-hour employees) or three (3) consecutive days (for 40-hour employees) off with pay. The immediate family includes an employee's existing spouse, child, stepchildren foster child, mother, father, mother-in-law, father-in-law, brother, sister, grandparents, grandchildren, stepparents, foster parents, or any close relative reside in the employee's household.

Bereavement Leave does not come from Sick Leave bank.

In the event of a death to member of an employee's family who is not specifically listed above, the employee is granted one (1) shift or one (1) day off with pay.

5.7.2 Sick Leave

5.7.2.1 Sick leave is an absence from work due to a non-industrial illness or injury to an employee.

Sick leave may also include absence due to the birth of an employee's child, or illness or injury to a family member. Family members are the employee's child, mother, father, mother-in-law, father-in-law, brother, sister, grandparents, stepparents, foster parents, or any close relative residing in the employee's household.

Non-industrial illness or injury does not include injury or illness suffered in the course and scope of employment for the District or any other person or entity.

5.7.2.2 Accrual

56-hour personnel shall accrue twelve (12) hours per month of sick leave up to and including the fifteenth (15th) year of service (0-191 months) The accrual rate shall increase to twenty-four (24) hours per month beginning with the sixteenth (16th) year (192nd month and beyond) of service.

40-hour personnel shall accrue ten (10) hours per month of sick leave up to and including the fifteenth (15th) year of service (0-191 months). The accrual rate shall increase to sixteen (16) hours per month beginning with the sixteenth (16th) year (192nd month and beyond) of service.

5.7.2.3 Use

56-hour personnel shall use sick leave in 24-hour blocks.

40-hour personnel shall use sick leave at the rate of one hour for each hour off.

Employees must report sick leave absences at least one (1) hour in advance of the start of their shift to the Company Officer at the staffing station or on-duty Battalion Chief. Failure to do so, or to exercise due diligence in reporting will result in the absence being charged as leave without pay.

5.7.2.4 Monitoring

The District reserves the right to monitor the use and operation of sick leave. The District also reserves the right to request a medical release from members physician when submission of a sick leave totaling more than 96 consecutive hours of use. The District also reserves the right to require a doctor's certification of fitness to return to duty before allowing an employee to return to work. Failure to provide such certification upon request may result, at the discretion of the Fire Chief, in imposition of leave without pay.

5.7.2.5 Sick Leave Payoff Due to Death

Survivor(s) of each employee separated from the District service by death shall be entitled to payment at such employee's hourly rate of pay inclusive of applicable incentives for all unused sick leave remaining to such employee's credit as of the time of death.

5.7.2.6 The District shall pay an employee 30% of any unused sick leave accrued by the employee at time of separation from the District (other than retirement) based on the employee's hourly rate of pay inclusive of applicable incentives.

5.7.3 Military Leave

A represented member may be absent on military leave as authorized in Section 395 through 395.8 of the Military and Veterans Code of California, Federal Uniformed Services Employment and Re-employment Rights Act and any District policies. The represented employee shall furnish the District's Administrative Office satisfactory proof of orders to report for duty and of actual service pursuant to such orders. Represented members shall take military leave with compensation from the District as provided in the Military and Veterans Code.

5.7.4 Leave-of-Absence Without Pay

Under exceptional circumstances, the Fire Chief may, on written request, authorize a leave-of-absence without pay or benefits in accordance with federal law.

5.8 **Vacation**

5.8.1 Vacation Accrual

56-hour per week employee		
MONTHS OF SERVICE	ACCRUED PER MONTH	ACCRUED PER YEAR
0-71 months	12 hours	144 hours
72-119 months	18 hours	216 hours

120-191 months	22 hours	264 hours
192 months and greater	26 hours	312 hours

40- hour per week employee		
MONTHS OF SERVICE	ACCRUED PER MONTH	ACCRUED PER YEAR
0-71 months	8 hours	96 hours
72-119 months	10 hours	120 hours
120- 191 months	13 hours	156 hours
192 months and greater	17 hours	204 hours

5.8.2 Vacation Use

56-hour personnel shall use vacation leave in 24-hour blocks.

40-hour personnel shall use vacation leave at the rate of one hour for each hour off.

5.8.3 Payout Upon Separation

For purposes of remuneration, at time of separation, employees will be credited at their hourly rate of pay inclusive of incentive for accrued hours of vacation.

Employees shall be compensated for unused vacation at the time of separation from the District either as monetary remuneration or as compensatory time off upon the agreement of both parties.

5.8.4 Anniversary Date

An employee’s anniversary date will be considered as the first (1st) of the month in which the employee became a full-time permanent employee.

5.8.5 Maximum Allowable Accumulated Vacation

Vacation balances maximum shall be two (2) years of accrual.

Should an employee reach the maximum vacation accrual, the District shall pay hours in excess to the employee at their regular rate of pay.

Employees on extended “sick or injury” leave or vacation that has been canceled by the District, shall have vacation time in excess of the maximum allowed carried forward by written request approved by the Fire Chief.

5.9 Incentives

Employees covered under this MOU and maintain the following will receive additional pay per month per incentive, calculated on the base pay as specified in Appendix A.

- 5.9.1 Educational Incentive – 3%
Educational Incentive is defined as compensation within the meaning of Section 20636 of the California Government Codes and Section 571(a)(1) of the PERS Regulations.
- 5.9.1.1 Fire Technology Certificate; or
 - 5.9.1.2 Degree in Fire related field; Associate degree; or
 - 5.9.1.3 Thirty (30) units and/or 300 hours, and/or combination of units and of job-related education exclusive of Driver Operator 1, Fire Officer, Firefighter 1 and EMT and EMT-P. Fifteen (15) of the thirty (30) units or 150 of the 300 hours must be of Fire Science in nature. For purposes of calculation, each one (1) unit is equal to ten (10) hours, each ten (10) hours is equal to one (1) unit.
- 5.9.2 Bachelor’s Degree – 5%
- 5.9.2.1 Possession of a bachelor’s degree in arts or science from an accredited post-secondary institution.
 - 5.9.2.2 Cannot combine Educational Incentive in Section 5.9.1 and bachelor’s degree in 5.9.2.
- 5.9.3 Bilingual Pay – 3%
- An employee must be able to demonstrate the ability to verbally communicate with Spanish-speaking individuals normally encountered during the performance of their duties. This includes gathering personal information, injury and illness complaints, medical history and any other information related to fires, hazardous materials, technical rescues, vehicle collisions or any other emergency related incident. The testing/retesting and certification is as follows:
- At the request of the employee in writing, the District will schedule an evaluation to determine if the employee meets the above criteria. The evaluation will be proctored at any High School located within the District by the Spanish Department head or their designee. Evaluation will be scheduled during normal school periods. The District will notify the employee within four (4) business days of a schedule evaluation.
- 5.9.4 Swiftwater Technician – 2%
- 5.9.4.1 Completion of Swiftwater Rescue Technician and Boat Operations.
 - 5.9.4.2 District reserves the right to cap the number of Technicians based on operational needs.
- 5.9.5 Hazardous Materials Technician – 2%
- 5.9.5.1 Completion of Hazardous Material Technician or Specialist Certification.
 - 5.9.5.2 District reserves the right to cap the number of Technicians/Specialists based on operational needs.

5.9.6 Paramedic Preceptor/Field Training Officer pay.

Paramedics that are performing Preceptor or Training Officer duties will receive a stipend of \$75 for each 24-hour shift while performing those duties.

5.10 **Longevity Pay**

Longevity Pay is defined as compensation within the meaning of Section 20636 of the California Government Codes and Section 571(a)(1) of the PERS Regulations.

After six (6) years of full-time permanent service, (72 months) employees will receive 3% additional pay per month of base pay as specified in Appendix A.

After twelve (12) years of full-time permanent service, (144 months) employees will receive 3% additional pay per month of base pay, (for a total of 6%) as specified in Appendix A.

After eighteen (18) years of full-time permanent service, (216 months) employees will receive 3% additional pay per month of base pay, (for a total of 9%) as specified in Appendix A.

SECTION 6 QUALIFICATIONS & CERTIFICATIONS

6.1 **Driver's License**

All members will be required to always possess a California Driver's License (Class C or greater based on the requirements for your position) as a condition of employment. If the member fails to maintain licensure, the member will be placed on unpaid leave (or allowed to use any accrued vacation time) until such time they can regain their license for a period not to exceed six (6) months. If the license has not been regained after six (6) months, the District reserves the right to administratively disqualify and release the member from employment in accordance with the procedures established in the Firefighter Procedural Bill of Rights.

The District will reimburse to the employee the cost of DMV medical physical renewal fee upon receipt of reimbursement documentation.

6.2 **EMT Requirement**

All non-Paramedic members must always possess and maintain a valid EMT certification and as a condition of employment. If the member fails to maintain certification, the member will be placed on unpaid leave (or allowed to use any accrued vacation time) until such time they can regain their EMT certification for a period not to exceed six (6) months. If the EMT certification has not been regained after six (6) months, the District reserves the right to administratively disqualify and release the member from employment in accordance with procedures established in the Firefighter Procedural Bill of Rights. The District will reimburse the employee the Coastal Valleys EMS Agency renewal fee upon receipt of reimbursement documentation.

6.3 **Paramedic License**

Paramedics must always possess and maintain a valid California Paramedic license and a Coastal Valleys EMS Agency Paramedic accreditation and as a condition of employment as a

Firefighter/Paramedic. If the member fails to maintain license and accreditation, the member will be placed on unpaid leave (or allowed to use any accrued vacation time) until such time they can regain their Paramedic license and accreditation for a period not to exceed six (6) months. If the Paramedic license and accreditation have not been regained after six (6) months, the District reserves the right to administratively disqualify and release the member from employment in accordance with procedures established in the Firefighter Procedural Bill of Rights. The District will reimburse the employee the California Emergency Medical Service Authority renewal fee upon receipt of reimbursement documentation.

SECTION 7 SENIORITY

7.1 Seniority

Seniority for competitive purposes (e.g., vacation selections, layoffs, etc.) is defined as the total length of continuous service with the Sonoma County Fire District. In the case of a merger or annexation, the full-time hire date of the predecessor agency.

7.1.1 Seniority used for Station Bids in Section 4.4 will be date of promotion (Captains and Engineers) or date of hire for Firefighters. When 2 or more entry level Firefighter/Paramedics or Fire Fighter /EMT have the same hire date, seniority will be based on academy scores.

7.2 Continuity of Service

Continuity of service will not be broken, and seniority will accrue where an employee:

- Is inducted, enlist, or is called to active duty in the Armed Forces of the United States or service in the Merchant Marines, under any Act of Congress which provides that the employee is entitled to re-employment rights.
- Is on duty with the National Guard.
- Is absent due to lay-off for a period of less than 2 years.
- Members will not continue to accrue seniority while on unpaid leave of absence.

7.3 Layoff

In the event of personnel reduction, the employee with the least seniority will be laid off first. If an eliminated position is re-established within 24 months from the date of layoff, the laid-off employee shall have a right to reinstatement with a pre-employment fit for duty exam pursuant to NFPA 1582 and compliance of Section 6 of this MOU.

SECTION 8 GRIEVANCE PROCEDURES

8.1 Definition

A grievance is a claimed violation, misinterpretation, inequitable application, or non-compliance with provision of the following:

- 8.1.1 Collective Bargaining Agreement;
- 8.1.2 Personnel ordinances;
- 8.1.3 Existing practices affecting the status or working conditions of District employees;
- 8.1.4 Complaints of harassment, discrimination, and retaliation based on protected class or activity shall be handled in accordance with District's Anti-Harassment Policy and shall not be subject to the grievance procedure. Complaints of harassment, discrimination and retaliation for Association activity shall be subject to a grievance.

8.2 Grievance Procedure – Step 1

Deputy Fire Chief

- 8.2.1 Within thirty (30) calendar days of the event giving rise to a grievance, the grievant shall present the grievance to the Deputy Fire Chief for disposition.
- 8.2.2 The Deputy Fire Chief, or their designee, shall issue a written response within fourteen (14) calendar days. If the Deputy Fire Chief fails to issue a written response within fourteen (14) days, the grievant may proceed to Step 2.

8.3 Grievance Procedure – Step 2

Fire Chief

- 8.3.1 If the grievant believes that the grievance has not been redressed in Step 1, he/she may appeal the decision in writing to the Fire Chief within fourteen (14) calendar days of receipt of the Step 1 decision.
- 8.3.2 Within twenty-one days (21) calendar days after a Step 2 grievance is filed, the Fire Chief shall investigate the grievance, confer with the grievant in an attempt to resolve the grievance and make a decision in writing.
- 8.3.3 Association grievances based on a claim of violation within its scope of representation shall be initiated at Step 2.

8.4 Grievance Procedure – Step 3

Arbitration

- 8.4.1 If the grievant believes that the grievance has not been adequately resolved at Step 2, the Association may file, in writing, within fourteen (14) calendar days of receipt of the Step 2 decision, a request to arbitrate the grievance.
- 8.4.2 The grievance will be determined by an arbitrator selected by mutual agreement between the District and the Association.
- 8.4.3 The decision of the arbitrator will be final and binding on all parties.

8.4.4 Both parties shall endeavor to submit the grievance to the arbitrator within sixty (60) calendar days after filing of the appeal to Step 3.

8.5 Immediate Arbitration

8.5.1 In cases of alleged irreparable injury, the Association (only) may invoke "immediate arbitration." The purpose of this provision is to have a determination by the arbitrator of the propriety or impropriety of the intended action before the action/omission occurs. The parties shall, by mutual agreement, or "striking", choose an arbitrator within five (5) workdays of the grievance reaching Step 2, or use the usual "striking" procedures and timelines if the action is stayed pending a decision.

8.5.2 There shall be an oral argument after the evidence is submitted. Post hearing briefs may be submitted by mutual agreement. Pre-hearing briefs may be submitted at the option of either party.

8.6 General Conditions

8.6.1 Any time limit may be extended by mutual agreement in writing.

8.6.2 An aggrieved employee may be represented by a representative of his/her choice and said representative is entitled to be present at all formal meetings, conference and hearings pertaining to the grievance.

SECTION 9 PEACEFUL RESOLUTION OF DIFFERENCES

Both parties recognize the desirability of continuous and uninterrupted operation of the District during the term of this contract and the avoidance of disputes which threaten to interfere with such operation. Since the parties are establishing a comprehensive grievance procedure under which unresolved disputes may be settled, the parties have removed the basic cause to work interruptions during the period of this Memorandum of Understanding.

The Association accordingly agrees that during the period this Memorandum of Understanding, no strikes of any kind shall be caused or sanctioned by the Association.

The District agrees that no lockouts of employees shall be instituted by the District during the term of this Memorandum of Understanding.

SECTION 10 MANAGEMENT RIGHTS

- 10.1 The District, on its own behalf and on behalf of the taxpayers of the District, hereby retains and reserves unto itself, without limitation, all powers, rights, authority, duties and responsibilities conferred upon and vested in it by the laws and the Constitution of the State of California and of the United States, including but without limiting the generality of the foregoing, the right:
- 10.1.1 To exercise executive management and administrative control of the District and its properties and facilities, and the duties of its employees during the hours of work.
 - 10.1.2 To hire all employees and subjects to the provision of the law, to determine their qualifications and the conditions of their continued employment or their dismissal and/or assign and transfer such employees.
 - 10.1.3 The exercise of the forgoing powers, rights, authority, duties and responsibilities by the District, the adoption of policies, rules, regulations and practices in furtherance thereof, and the use of judgement and discretion in connection therewith shall be limited only by the specific and express terms hereof, and the Constitution and laws of the United States.

SECTION 11 SAVINGS CLAUSE

If any provision of this Memorandum of Understanding is held invalid, illegal, or unenforceable by operation of law or by any tribunal of competent jurisdiction, such provision shall be separable, the remainder of this Agreement shall not be affected thereby.

SECTION 12 TERM OF AGREEMENT

This Memorandum of Understanding shall be effective as of the date signed and shall remain in full force and effect until June 30, 2025, unless the District and Association agree, in writing, sixty (60) days prior to the expiration date, to continue the Memorandum.

SECTION 13 FULL UNDERSTANDING CLAUSE

This Memorandum of Understanding sets forth the full and entire understanding of the parties regarding the matters set forth herein; and any other prior or existing understanding or agreements by the parties, whether formal or informal, regarding any such matters are hereby superseded or terminated in their entirety, if they conflict with this Memorandum of Understanding.


It is agreed and understood that each party hereto voluntarily waives its rights to negotiate and agrees that the other party shall not be required to negotiate with respect to any matter covered herein during the term of this Memorandum of Understanding. However, in the event of fiscal or operational crisis that could result in layoff of personnel and/or changes in statutory or decisional law, the District may implement change only after exhausting all obligations of meet and confer.

Nothing herein shall preclude or limit the District from making changes in matters not covered by the Memorandum but within the scope of representation. If the District intends to make such changes, it will give prior notice to the Association and an opportunity to meet and confer over said changes.

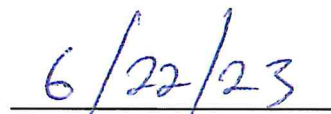
Nothing in this section shall preclude the parties from jointly agreeing to meet and confer on any issue(s) within the scope of representation during the term of this Memorandum of Understanding.

RATIFICATION

Sonoma County Professional Firefighters Association



Association President



Date

Sonoma County Fire District

President, Board of Directors

Date

Appendix A

July 1, 2023- 2% increase				
Classification	Step 1	Step 2	Step 3	Step 4
Paramedic/ Firefighter Trainee	\$6,110.30			
Firefighter/EMT	\$6,431.90	\$6,787.66	\$7,144.55	\$7,500.32
Firefighter/Medic	\$7,075.09	\$7,466.43	\$7,859.01	\$8,250.35
Engineer	\$7,691.71	\$8,014.82	\$8,343.57	\$8,684.70
Captain- 56 hour	\$9,276.89	\$9,634.90	\$9,990.67	\$10,352.06
Captain- 40 hour	\$9,457.02	\$9,822.29	\$10,185.21	\$10,552.85
Fire Inspector- 40 hour	\$7,075.09	\$7,466.43	\$7,859.01	\$8,250.35

January 1, 2024- 3% increase				
Classification	Step 1	Step 2	Step 3	Step 4
Paramedic/ Firefighter Trainee	\$6,293.61			
Firefighter/EMT	\$6,624.86	\$6,991.29	\$7,358.89	\$7,725.33
Firefighter/Medic	\$7,287.34	\$7,690.42	\$8,094.78	\$8,497.86
Engineer	\$7,922.46	\$8,255.26	\$8,593.88	\$8,945.24
Captain- 56 hour	\$9,555.20	\$9,923.95	\$10,290.39	\$10,662.62
Captain- 40 hour	\$9,740.73	\$10,116.96	\$10,490.77	\$10,869.44
Fire Inspector- 40 hour	\$7,287.34	\$7,690.42	\$8,094.78	\$8,497.86

July 1, 2024- 2% increase				
Classification	Step 1	Step 2	Step 3	Step 4
Paramedic/ Firefighter Trainee	\$6,419.48			
Firefighter/EMT	\$6,757.35	\$7,131.12	\$7,506.06	\$7,879.84
Firefighter/Medic	\$7,433.09	\$7,844.23	\$8,256.68	\$8,667.82
Engineer	\$8,080.91	\$8,420.37	\$8,765.75	\$9,124.15
Captain- 56 hour	\$9,746.30	\$10,122.43	\$10,496.20	\$10,875.87
Captain- 40 hour	\$9,935.55	\$10,319.30	\$10,700.58	\$11,086.82
Fire Inspector- 40 hour	\$7,433.09	\$7,844.23	\$8,256.68	\$8,667.82

January 1, 2025- 3% increase				
Classification	Step 1	Step 2	Step 3	Step 4
Paramedic/ Firefighter Trainee	\$6,612.07			
Firefighter/EMT	\$6,960.07	\$7,345.05	\$7,731.25	\$8,116.23
Firefighter/Medic	\$7,656.08	\$8,079.56	\$8,504.38	\$8,927.85
Engineer	\$8,323.34	\$8,672.98	\$9,028.73	\$9,397.87
Captain- 56 hour	\$10,038.69	\$10,426.10	\$10,811.08	\$11,202.15
Captain- 40 hour	\$10,233.61	\$10,628.88	\$11,021.60	\$11,419.43
Fire Inspector- 40 hour	\$7,656.08	\$8,079.56	\$8,504.38	\$8,927.85

KOI NATION OF NORTHERN CALIFORNIA



June 13, 2023

Arnie Tognozzi, President
Board of Directors
Sonoma County Fire District
8200 Old Redwood Hwy
Windsor, CA 95492

RE: Letter of Intent for Emergency Services to Koi Nation Trust Land at 222 Shiloh Road

Dear Mr. Tognozzi:

This Letter of Intent (“LOI”) is made between the Koi Nation of Northern California (the “Nation”), P.O. Box 3162, Santa Rosa, CA 95402, and the Sonoma County Fire District (the “Fire District”), 8200 Old Redwood Hwy, Windsor, CA 95492.

The Nation is a federally-recognized Indian tribe desiring to reestablish its land base and develop a gaming enterprise thereon. The Fire District is an independent fire district pursuant to the California Health and Safety Code Section 13800. The Fire District and the Nation intend to enter a Memorandum of Understanding (“MOU”) to provide emergency services to include fire response, emergency medical services, fire prevention and all other all-risk response to the gaming enterprise that the Nation will own and operate on Indian lands located in unincorporated Sonoma County outside the political and geographic boundaries of the Town of Windsor.

The Fire District will provide fire protection services to the Nation’s gaming facility in exchange for consideration paid by the Nation to the Fire District as agreed upon and set forth in the MOU. The Nation’s consideration for these services will likewise be set forth in the MOU.

The purpose of this LOI is to set forth the intentions of the Nation and the Fire District to negotiate in good faith an agreement for fire and emergency services. The Nation and the Fire District recognize that the transaction discussed in this LOI will require further information exchange, documentation, and approvals. Nevertheless, the parties execute this LOI as evidence of their intentions to proceed in mutual good faith to complete the work required and negotiate the term of an MOU that is consistent with this LOI.

In the absence of a duly executed MOU, the Fire District shall have no duty or obligation to provide any services to the Nation for its proposed gaming facility and the Nation shall have no duty to provide compensation to the Fire District.

Arnie Tognozzi, President

June 13, 2023

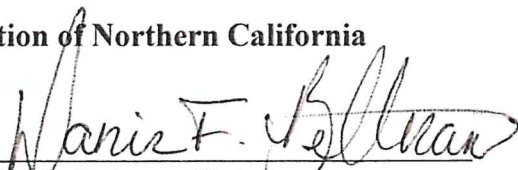
Page 2

This LOI may be executed in several counterparts. If the foregoing is acceptable to you, kindly execute a copy of this LOI in the place set forth below and return it to the undersigned.

Very truly yours,

Koi Nation of Northern California

By:


Darin Beltran, Chairman

Date:

6/13/23

ACCEPTED AND AGREED TO:

Sonoma County Fire District

By:

Arnie Tognozzi, President
Board of Directors

Date:



**Sonoma County Fire District
Board of Directors
Staff Report**

Date: June 27, 2023

Topic: California Office of Emergency Services (CalOES), California Fire Assistance Agreement (CFAA) Responses

Recommendation:

Adopt Resolution 2023-14; A resolution of the Sonoma County Fire District identifying the terms and conditions for fire district response away from their official duty station and assigned to an emergency incident under the California Fire Assistance Agreement (CFAA).

Financial Impact:

This resolution allows the district to request portal to portal reimbursement for incidents out of Sonoma County when deployed under the CalOES assistance agreement.

Background:

The District is required to have a resolution on file with California Office of Emergency Services that defines the compensation of our members for responses to mutual aid incidents. This resolution updates our current resolution on file with OES by adding the positions of Helicopter Pilot, Helicopter Paramedic, Helicopter Nurse, and Paramedic/Firefighter Trainee.

Attachments:

1. Resolution 2023-14

AREOLUTION OF THE SONOMA COUNTY FIRE DISTRICT IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DISTRICT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT

WHEREAS, the Sonoma County Fire District is a public agency located in the County of Sonoma, State of California, and

WHEREAS, it is the Sonoma County Fire District's desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Sonoma County Fire District has in its employ fire response personnel including: Fire Chief, Deputy Fire Chief, Division Chief, Battalion Chief, Captain, Engineer, Firefighter/Paramedic, Paramedic/Firefighter Trainee, Firefighter, Volunteer Firefighter, Apprentice Firefighter, Fire Marshal, Deputy Fire Marshal, Fire Inspector, Community Outreach Specialist, Logistics Specialist, Helicopter Pilot, Helicopter Paramedic, Helicopter Nurse and;

WHEREAS, the Sonoma County Fire District will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

WHEREAS, the Sonoma County Fire District will compensate its employees overtime in accordance with their current Memorandum of Understanding and the Administrative Staff Agreement while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

Now, Therefore, Be It Hereby resolved by the Sonoma County Fire District that:

1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive or similar document will to compensate such personnel.
3. The Sonoma County Fire District will maintain a current salary survey or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.
4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.

5. Sonoma County Fire District response personnel include: Fire Chief, Deputy Fire Chief, Division Chief, Battalion Chief, Captain, Engineer, Firefighter/Paramedic, Paramedic/Firefighter Trainee, Firefighter, Volunteer Firefighter, Apprentice Firefighter, Fire Marshal, Deputy Fire Marshal, Fire Inspector, Community Outreach Specialist, Logistics Specialist, Helicopter Pilot, Helicopter Paramedic, Helicopter Nurse.

PASSED AND ADOPTED by the Board of Directors of the Sonoma County Fire District, County of Sonoma, State of California, this 27th day of June 2023, by the following vote:

President Tognozzi ____; Vice President Treanor ____; Director Briare ____

Director Hamann ____; Director So ____; Director Klick ____

Director Weaver ____

AYES: ____ NOES: ____ ABSENT/NOT VOTING: ____

WHEREUPON, the President declared the foregoing resolution adopted and **SO ORDERED**.

Attested: _____
President, Board of Directors

Signature: _____
Kathy Washington Secretary of the Board

Sonoma County Fire District
Balance Sheet
As of May 31, 2023

May 31, 23

ASSETS	
Current Assets	
Checking/Savings	
103-Summit -SCFD-Ambulance	102,752.09
105-Summit- Checking	24,280.53
107-Summit- Payroll	360,334.18
109-Summit- ICS	
Apparatus Replacement Fund	500,000.00
Emergency Fund	2,000,000.00
Emergency Medical Services Fund	7,000,000.00
Equipment Replacement Fund	46,000.00
Facilities Capital Improv. Fund	1,100,000.00
109-Summit- ICS - Other	6,829,707.58
Total 109-Summit- ICS	17,475,707.58
111-Summit-Fire Impact Fee	314,873.59
112-Fire Impact Fees @ TOW	
TOW Fire Impact Fees- SCFD	938,555.23
Total 112-Fire Impact Fees @ TOW	938,555.23
Retiree Health Benefit Fund	3,494,584.47
Total Checking/Savings	22,711,087.67
Total Current Assets	22,711,087.67
TOTAL ASSETS	22,711,087.67
LIABILITIES & EQUITY	22,711,087.67

10:57 AM
06/21/23
Accrual Basis

Bodega Bay Fire Protection District
Balance Sheet
As of May 31, 2023

	<u>May 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
10020 · Chkg - Amb Billing Acct # 5362	12,388.17
10060 · Chkg- New General Acct # 3267	<u>1,500.00</u>
Total Checking/Savings	<u>13,888.17</u>
Total Current Assets	<u>13,888.17</u>
TOTAL ASSETS	<u><u>13,888.17</u></u>
LIABILITIES & EQUITY	0.00

Sonoma County Fire District 2022-2023 FY Budget vs. Actual

	Jul '22 - May 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
10 - Taxes				
1000 Property Taxes- CY Secured	10,900,273.21	11,447,045.00	-546,771.79	95.2%
1001 CY Special Tax	7,411,317.11	7,738,700.00	-327,382.89	95.8%
1008 RDA Increment	-948,534.95	-884,100.00	-64,434.95	107.3%
1011 Prop Tax Collection Fee	-113,563.19	-121,500.00	7,936.81	93.5%
1014 AB 1290 RDA Pass-Through	277,625.86	245,400.00	32,225.86	113.1%
1017- Residual Prop Tax	350,694.02	533,200.00	-182,505.98	65.8%
1020 Prop Taxes- CY Supp	157,731.83	163,200.00	-5,468.17	96.6%
1040 Prop Taxes- CY Unsecure	330,924.73	329,300.00	1,624.73	100.5%
1061 PY Special Tax	112,768.17	96,200.00	16,568.17	117.2%
Total 10 - Taxes	18,479,236.79	19,547,445.00	-1,068,208.21	94.5%
17- Use of Money/Property				
1700 Interest on Pooled Cash	48,096.40	20,000.00	28,096.40	240.5%
1701 Misc. Interest Earned	982.12	0.00	982.12	100.0%
1800 Rents & Concessions	95,348.88	56,500.00	38,848.88	168.8%
Total 17- Use of Money/Property	144,427.40	76,500.00	67,927.40	188.8%
20- Intergovernmental Revenues				
2300-GEMT Revenue	26,933.16			
2302- Voluntary Rate Range Prog	203,652.24			
2440 ST HOPTR	27,666.22	48,300.00	-20,633.78	57.3%
2495- County Abatement Program	59,679.77	150,000.00	-90,320.23	39.8%
2500 Grant Income	30,103.28	140,788.00	-110,684.72	21.4%
2600-County Tax Exchange	5,083,720.11	5,014,900.00	68,820.11	101.4%
2700- Town of Windsor	14,503.00	126,000.00	-111,497.00	11.5%
2750 Federal Grant	0.00	994,788.00	-994,788.00	0.0%
2900 Refunds- ST Wages	580,509.38	0.00	580,509.38	100.0%
2905 Refunds- ST Other	146,328.85	0.00	146,328.85	100.0%
2906 Refunds- ST Apparatus	96,358.76	0.00	96,358.76	100.0%
Total 20- Intergovernmental Reven...	6,269,454.77	6,474,776.00	-205,321.23	96.8%
30- Charges for Services				
3145 Plans & Specs	97,462.12	143,000.00	-45,537.88	68.2%
3600 Reach Helicopter Program	225,000.00	180,000.00	45,000.00	125.0%
3601 Fire Impact Fees	1,239,934.37			
3670- Ambulance Billings	2,541,595.98	4,660,000.00	-2,118,404.02	54.5%
Total 30- Charges for Services	4,103,992.47	4,983,000.00	-879,007.53	82.4%
40- Miscellaneous Revenue				
4040 Misc. Revenue	82,073.53	58,750.00	23,323.53	139.7%
4041 Graton Rancheria	486,748.00	973,500.00	-486,752.00	50.0%
4103 Work Comp Reimbursement	397,392.18	100,000.00	297,392.18	397.4%

Sonoma County Fire District 2022-2023 FY Budget vs. Actual

	Jul '22 - May 23	Budget	\$ Over Budget	% of Budget
4104 Insurance reimbursement	34,433.01			
4159 Lytton Tribal Funds	90,000.00	115,000.00	-25,000.00	78.3%
Total 40- Miscellaneous Revenue	1,090,646.72	1,247,250.00	-156,603.28	87.4%
Total Income	30,087,758.15	32,328,971.00	-2,241,212.85	93.1%
Expense				
50 Salaries/Employ Benefits				
5906 Volunteer Firefighters	717.20	30,000.00	-29,282.80	2.4%
5907 Apprentice Firefighters	45,010.00	60,000.00	-14,990.00	75.0%
5910 Perm Position	10,128,034.54	13,115,884.00	-2,987,849.46	77.2%
5912 Overtime	2,533,321.42	2,100,000.00	433,321.42	120.6%
5913 On-Call Stipends	74,025.00	109,500.00	-35,475.00	67.6%
5914 Overtime-ST	724,936.52	0.00	724,936.52	100.0%
5915 ST Coverage	1,392.55			
5916 OT ST Coverage	181,849.40			
5919 Overtime-COVID	8,871.44	0.00	8,871.44	100.0%
5921 Overtime- Work Down	49,976.60			
5923 PERS District Expense	1,891,415.12	2,371,786.00	-480,370.88	79.7%
5924 Medi/FICA	212,861.18	182,927.00	29,934.18	116.4%
5929- Retiree Health Insurance	223,058.96	258,215.00	-35,156.04	86.4%
5930 Health Insurance	2,006,527.62	2,082,817.00	-76,289.38	96.3%
5931 Disability Insurance	35,899.27	36,300.00	-400.73	98.9%
5932 Dental Insurance	161,896.56	178,593.00	-16,696.44	90.7%
5933 Life Insurance	11,789.10	7,590.00	4,199.10	155.3%
5934 Vision Insurance	9,429.72	10,398.00	-968.28	90.7%
5935 Unemployment Insure	23,993.83	26,189.00	-2,195.17	91.6%
5940 Worker's Comp Premium	1,358,150.00	1,135,500.00	222,650.00	119.6%
5969- Deferred Comp	47,100.00	52,800.00	-5,700.00	89.2%
5971- PTO Payout	100,488.75	102,913.00	-2,424.25	97.6%
5972 Medical Stipend	25,498.00	27,816.00	-2,318.00	91.7%
Total 50 Salaries/Employ Benefits	19,856,242.78	21,889,228.00	-2,032,985.22	90.7%
60 - Services/Supplies				
6015 Annexation Costs	23,779.35	75,000.00	-51,220.65	31.7%
6021 Uniform Expense	50,068.97	103,300.00	-53,231.03	48.5%
6022 Safety Clothing	113,439.68	175,000.00	-61,560.32	64.8%
6040 Communications	68,253.09	119,000.00	-50,746.91	57.4%
6060 Food	14,585.40	15,000.00	-414.60	97.2%
6084 Janitorial Supplies	20,618.26	25,000.00	-4,381.74	82.5%
6100-Insurance	347,842.60	343,000.00	4,842.60	101.4%
6140 Maintenance Equip. & Appar	262,795.71	354,074.00	-91,278.29	74.2%
6154 Maintenance-Hose Replace	15,053.62	149,101.00	-134,047.38	10.1%
6180 Maintenance Buildings/Imp.	87,166.36	115,603.00	-28,436.64	75.4%
6261 Medical Supplies	372,001.15	576,000.00	-203,998.85	64.6%

Sonoma County Fire District 2022-2023 FY Budget vs. Actual

06/21/23

Accrual Basis

	Jul '22 - May 23	Budget	\$ Over Budget	% of Budget
6280 Memberships	20,671.20	24,900.00	-4,228.80	83.0%
6300 Prevention Materials	15,852.26	24,000.00	-8,147.74	66.1%
6400 Office Expense	13,507.67	20,000.00	-6,492.33	67.5%
6410 Postage	3,274.59	5,500.00	-2,225.41	59.5%
6457 Computer Charges	240,372.55	319,646.00	-79,273.45	75.2%
6461 Employee Wellness Progra...	96,293.76	129,925.00	-33,631.24	74.1%
6462- Furniture	14,929.12	20,000.00	-5,070.88	74.6%
6463 Resource Materials	65,020.89	59,000.00	6,020.89	110.2%
6500 Professional Services	2,059,008.41	3,350,000.00	-1,290,991.59	61.5%
6501 Abatement Contractors	67,770.27	166,000.00	-98,229.73	40.8%
6526 Dispatch Services	78,800.14	22,600.00	56,200.14	348.7%
6587 LAFCO charges	37,185.00	36,500.00	685.00	101.9%
6610 Legal Services	443,489.97	175,000.00	268,489.97	253.4%
6630 Audit/Accounting Services	36,650.00	31,550.00	5,100.00	116.2%
6633 Payroll Expense	15,746.70	18,000.00	-2,253.30	87.5%
6634 Bank Service Charges	2,870.00	500.00	2,370.00	574.0%
6666- Ambulance Charges	120,240.78	77,700.00	42,540.78	154.8%
6669-GEMT QAF Expense	199,419.71	185,000.00	14,419.71	107.8%
6800 Public/Legal Services	1,599.00	3,500.00	-1,901.00	45.7%
6820 Rent/Leases Equipment	50,198.87	51,838.00	-1,639.13	96.8%
6880 Small Tools/Instruments	102,782.22	119,274.00	-16,491.78	86.2%
6881 Safety Equipment	48,431.32	77,000.00	-28,568.68	62.9%
7000-Grant Expenses	12,291.69			
7005 - Election Costs	81,614.38	200,000.00	-118,385.62	40.8%
7120 Training-in-Service	103,664.72	248,036.00	-144,371.28	41.8%
7150- Employee Recognition	4,591.90	5,000.00	-408.10	91.8%
7201 Gas/Oil	180,154.43	175,000.00	5,154.43	102.9%
7250 Reimbursable Expense-ST	52,574.38			
7300 Travel/Transportation	23,017.54	50,000.00	-26,982.46	46.0%
7320 Utilities	329,651.39	310,000.00	19,651.39	106.3%
Total 60 - Services/Supplies	5,897,279.05	7,955,547.00	-2,058,267.95	74.1%
75 - Long Term Debt				
7910 LT Debt Principal	873,025.50	873,027.00	-1.50	100.0%
7930 Interest on LT Debt	678,174.97	678,178.00	-3.03	100.0%
Total 75 - Long Term Debt	1,551,200.47	1,551,205.00	-4.53	100.0%

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06/21/23

Accrual Basis

Sonoma County Fire District 2022-2023 FY Budget vs. Actual

	<u>Jul '22 - May 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
85 - Capital Expenditures				
8510 Buildings/Equipment	373,529.47	546,725.00	-173,195.53	68.3%
8560 Equipment	386,861.33	2,188,941.00	-1,802,079.67	17.7%
8570 CERBT Contributions	0.00	150,000.00	-150,000.00	0.0%
Total 85 - Capital Expenditures	<u>760,390.80</u>	<u>2,885,666.00</u>	<u>-2,125,275.20</u>	<u>26.4%</u>
Total Expense	<u>28,065,113.10</u>	<u>34,281,646.00</u>	<u>-6,216,532.90</u>	<u>81.9%</u>
Net Ordinary Income	<u>2,022,645.05</u>	<u>-1,952,675.00</u>	<u>3,975,320.05</u>	<u>-103.6%</u>
Net Income	<u><u>2,022,645.05</u></u>	<u><u>-1,952,675.00</u></u>	<u><u>3,975,320.05</u></u>	<u><u>-103.6%</u></u>