



County of Sonoma - FIRE PREVENTION DIVISION

Vegetation Management Inspection Report: Unimproved Property

- INSPECTING AGENCY:** _____
 Inspecting Agency Address: _____
 Inspecting Agency Phone: _____ Email: _____
- County of Sonoma Fire Prevention:** 2300 County Center Dr., #220B | Santa Rosa, CA 95403
 PHONE: Vegetation Management (707) 565-8875 | Main Office: (707) 565-2361
 Email: veg-mgmt@sonoma-county.org | Web: sonomacounty.ca.gov/PRMD/Fire-Prevention

Property Owner Name: _____
 Property Owner Mailing Address: _____
 Mailing City, State, Zip: _____
 Property Assessor's Parcel Number (APN): _____
 Property Street Address: _____ Property City: _____

NOTICE OF VIOLATION AND ORDER TO ABATE: Unimproved Parcel

For unimproved parcels in Unincorporated Sonoma County, Local and State Responsibility Areas

Sonoma County Fire Code (SCC) Chapter 13A-4(b) applies to unimproved parcels in unincorporated areas

DATE OF NOTICE AND ORDER (Date of Inspection): _____

You must abate violations noted below within 30 days of the date of this Notice, on or before _____.

SEE REVERSE FOR FURTHER INFORMATION.

Inspection #1 Date: _____ Re-inspection will be on or after: _____
 Inspecting Agency: _____ Inspector Name: _____
 Inspector Email: _____ Inspector Phone: _____

Re-Inspection: Date: _____
 Inspecting Agency: _____ Inspector Name: _____
 Inspector Email: _____ Inspector Phone: _____

If the violations are not abated within 30 days, an Administrative Citation Order and a court order may follow immediately after re-inspection. All costs for inspection, attorney's fees to obtain a court order and abatement work will be collected from the property owner and liens placed on the property. See Reverse.

Insp. 1	Reinspection	Description of Hazard. See reverse for code references or further information.
		1. Flammable vegetation and other combustible growth within 10 feet of neighboring structures shall be removed. SCC 13A-4(B)(1)*
		2. Dead and dying vegetation within 10 feet of neighboring structures shall be removed. SCC 13A-4(B)(2)*
		3. Grass and combustible surface vegetation within ten feet of neighboring structures must be trimmed to less than four inches (4") in height unless necessary for erosion control. SCC 13A-4(B)(3)*
		4. All trees within ten feet of neighboring structures must be pruned to at least six feet (6') above grade. SCC 13A-4(B)(4)* (Recommended: Prune 6 feet from ground OR 1/3 of tree height)
		5. Flammable vegetation and other combustible growth within 10 feet of roadway frontage shall be removed. SCC 13A-4(B)(1)*
		6. Dead and dying vegetation within 10 feet of roadway frontage shall be removed. SCC 13A-4(B)(2)*
		7. Grass and combustible surface vegetation within ten feet of roadway frontage must be trimmed to less than four inches (4") in height unless necessary for erosion control. SCC 13A-4(B)(3)
		8. All trees within ten feet of roadway frontage must be pruned to at least six feet (6') above grade. SCC 13A-4(B)(4)* (Recommended: Prune 6 feet from ground OR 1/3 of tree height)
		9. Combustible material shall be removed from the property. SCC 13A-4(B)(5)*

* SCC = Sonoma County Code

INSPECTOR'S Notes: «Notes»

Fuel reduction does not mean cutting down all trees and shrubs, or creating bare earth across the property! Fuel reduction means reducing grass, shrubs, ornamental plants, dead and dying plants, ivy, and other overgrown vegetation so that a fire can't easily transfer from the ground to nearby structures or up into trees. Providing separation between vegetation and/or reshaping vegetation by trimming can provide emergency personnel a point of defense from which they can protect a structure from an approaching wildfire, or protect the forest from an escaping structure fire.

Our goal is to achieve wildfire adapted neighborhoods

Riparian Corridor Combining Zone:

Vegetation management in the Riparian Corridor Combining Zone streamside conservation area is subject to the allowed land uses, activities and permit requirements set forth in Chapter 26-65-040 of the Sonoma County Code. Owner shall also comply with all other federal, state and local laws, including environmental protection laws.

Our Residential Chipper Program can help chip vegetation cut for defensible space. Seasonal demand for the chipper program can be high, and there may be delay between request and arrival. Visit [SonomaCounty.ca.gov/Fire-Prevention/Chipper-Program](https://www.sonomacounty.ca.gov/Fire-Prevention/Chipper-Program) for program guidelines.

NOTICE OF VIOLATION & ORDER: If you are in violation of State and/or Local Fire Codes and Ordinances as indicated, you are hereby ordered to correct the noted fire safety hazards within 30 calendar days of the date of this Notice to bring your property into compliance. A re-inspection will be conducted on or after the REINSPECTION DATE set forth within this Notice and Order. Properties not in compliance after the first inspection may be subject to an inspection fee for each inspection.

ADMINISTRATIVE CITATION. If the violations have not been abated within 30 days, an Administrative Citation will be issued. Pursuant to Sonoma County Code section 1.7.6, a fine of \$100 will be due. In addition to penalties, all inspection costs, attorney's fees to seek a court order and abatement costs will be due and liens will be placed on the property. The Administrative Citation Order may be recorded on the property until the violations have been abated, and all costs and penalties have been paid.

RIGHT TO APPEAL. Any person adversely affected by the Administrative Citation may appeal this Administrative Citation in writing within thirty (30) days after service of the Administrative Citation pursuant to 1-7.6 and 13A. **The appeal process includes the right to an appeal hearing. If a hearing officer finds that a violation exists, you may be responsible for paying the County's administrative costs including, but not limited to, administrative overhead, salaries, and expenses incurred as a result of the hearing.**